

CENTRAL COLUMBIA SCHOOL DISTRICT
4777 Old Berwick Road
Bloomsburg, PA 17815

MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

TUESDAY, FEBRUARY 16, 2016

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Tuesday, February 16, 2016, at the district office board room, Vice President Sitler presiding.

Roll Call: Members Present: Mr. Sitler, Vice President
 Mr. Fogarty, Treasurer, left @ 6:17p.m.
 Mr. Chyko
 Mr. Crawford
 Mr. Klingerman
 Mr. Markowski
 Mr. Rafel
 Mr. Rhoads

Members Absent: Mr. Coates, President

Staff Present: Emily Brockmann, Elementary/Middle School Assistant Principal
 Christina Fish, Director of Special Education
 Jeff Groshek, High School Principal
 Chad Heintzelman, Middle School Principal
 Tracy Krum, Curriculum Coordinator
 Annette Lowery, Business Administrator/Board Secretary
 Kimberly MacDonald, Assistant Business Administrator/Food Services Director
 Harry Mathias, Superintendent
 John Monick, Technology Director
 Dwayne Prosceno, Director of Buildings and Grounds
 Thomas Sharrow, Elementary School Principal
 Christopher Snyder, High School Assistant Principal

Recognition of Guests: Doug Brown, Chris Neuffer, Nick Oman, and Curt Turner, FFA presenters, and community member, Carl Fedako.

Minutes: Mr. Chyko moved, seconded by Mr. Fogarty, passed unanimously with a voice vote, for approval of minutes from the Regular Meeting on January 18, 2016, and the Special Meeting on February 4, 2016. (8-0)

Informational Items: The following were presented for review: requests for buildings and facilities, reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, bond proceeds for high school project, memorial fund, and enrollment report.

Old Business: None.

Board Committee Reports and Action Items:

Comprehensive Plan Representative –Mr. Rafel, chairperson, no report.

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Activities and Personnel Committee — **Consent Agenda:** Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Appoint Pathway Chair – Approval was granted to appoint Scott Osborne as the Engineering, Manufacturing and Information Technology Pathway Chair effective immediately.

Job Descriptions – Approval was granted of the revised Technology Specialist and Technology Technician job descriptions.

Extended FMLA and Unpaid Leave – Approval was granted for Terri Mumaw, curriculum secretary, to extend her FMLA through February 22, 2016 and to take unpaid leave from February 23, 2016 through May 31, 2016.

Professional Substitutes – Approval was granted to appoint the following professional substitutes:

Name	Certification
Stephanie Hirneisen	Grades PK-4
Andrea Zajac	Grades PK-4

Support Staff Substitutes – Approval was granted to appoint the following support staff substitutes:

Name	Position
Rhonna Stojakovich	Instructional Assistant
Rosa Villatoro	Custodial/Maintenance

Approve Expulsion Agreements – Exhibit #14 pulled for discussion. Mr. Fogarty moved, seconded by Mr. Chyko to grant approval of the expulsion agreement for high school Student A for one year, of the expulsion agreement for high school Student B for one year, of the expulsion agreement for high school Student C for one year, and of the expulsion agreement for high school Student D for one year. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

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Finance, Budget & Insurance Committee – **Consent Agenda:** Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following finance, budget and insurance actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Audit Report – Approval was granted to accept the single audit report for the year ended June 30, 2015, as prepared by Wagner, Dreese, Elsasser & Associates, P.C.

Payment of Bills – Approval was granted to issue General Fund checks #74166 through #74282 totaling \$1,652,192.34, Cafeteria checks #8997 through #9015 totaling \$71,882.15, and First Keystone checks #876 through #877 totaling \$1,575,011.00. (*Attached*)

Pay Bills from Bond Proceeds for High School Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

Architectural Studio	\$24,370.00
Benell, Inc.	29,540.00
Grizzly Industrial, Inc.	41.49
Guyette Communication Industries Corp.	3,668.00
Midwest Shop Supplies, Inc.	884.85
Skepton Construction, Inc.	52,793.93

Buildings & Grounds Committee – Mr. Crawford, chairperson, no report.

Curriculum, In-Service & Textbooks Committee – **Consent Agenda:** Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Approve Course Proposals – Approval was granted for the following course proposals:

- Energy and Power Engineering
- Futures III
- Guitar 2
- Musical Theatre Production
- What's in Your Playlist?

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Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position		Course	Credits	Issued By
Tracy Krum Curriculum Coordinator	EDUC606	Labor Relations & Negotiations	3	Marywood U

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Kevin Haile	Bucknell University PMEA Region Orchestra Festival	02/25/16 - 02/26/16	General	\$70
Kevin Haile	Marywood University PMEA Region IV Band Festival	03/10/16 - 03/12/16	General	\$360
Kevin Morgan	Hershey, PA PA State Athletic Directors Meeting	03/16/16 - 03/19/16	Athletics	\$717
Tara Smargiassi	Naticoke Area High School PMEA Region IV Chorus Festival	03/16/16 - 03/18/16	General	\$250
Lisa Bucko	Harrisburg, PA Pen-Del AER Conference	04/27/16 - 04/29/16	General	\$600
Marina Gresh	CCHS PMEA District 8 Elementary Chorus Festival	04/29/16	General	\$19
Laurie Aten	Harrisburg, PA PAEOP Conference	05/04/16 - 05/06/16	General	\$440
Patti Fogarty	Harrisburg, PA PAEOP Conference	05/04/16 - 05/06/16	General	\$505
Rosemary Nagle	Harrisburg, PA PAEOP Conference	05/04/16 - 05/06/16	General	\$625
Sonya Smith	Hershey, PA PA Librarian Conference	05/12/16 - 05/14/16	General	N/C
Deb Baker	Hershey, PA PDE Data Summit	05/22/16 - 05/25/16	General	\$877
Tracy Krum	Hershey, PA PDE Data Summit	05/22/16 - 05/25/16	Title II	\$877
John Monick	Denver, CO ISTE Education Technology Conference	06/25/16 - 06/30/16	General	\$1287

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Student Field Trip Request(s) –Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Tom Gill	Harrisburg, PA Robotics Club Activity	17	02/20/16	Activity Acct	\$94
Kevin Haile	Lewisburg, PA PMEA Region Orchestra Festival	1	02/25/16 - 02/26/16	General	\$112
Jason Bartholomew	Bloomsburg University Outdoor Club Activity	7	02/27/16	Activity Acct	\$6
Tom Gill	York, PA Robotics Club Activity	17	02/27/16	Activity Acct	\$124
Jason Bartholomew	Bloomsburg University Outdoor Club Activity	7	03/01/16	Activity Acct	N/C
Andy Belolan	Bloomsburg University FBLA Public Speaking Event	13	03/01/16	General	\$12
Laurie Witmer	CSIU MS Regional Computer Fair Competition	30	03/07/16	General	\$206
Kevin Haile	Marywood University PMEA Region Band	2	03/10/16 - 03/12/16	General	\$407
Nick Karnes	Bloomsburg University HS Learning Support Transition Conference	14	03/10/16	General	\$12
Tara Smargiassi	Naticoke Area HS PMEA Region Chorus Festival	3	03/16/16 - 03/18/16	General	N/C
Doug Brown	Danville, PA HS Environmental Science Activity	5	03/17/16	General	\$16
Kirk Seesholtz	Cocoa Beach, FL Baseball Training Camp	20	03/19/16 - 03/26/16	Athletics	\$1200
Tom Gill	CSIU HS Gifted Activity	7	03/21/16	General	\$34
Marina Gresh	CCHS K-4 Chorus Festival	10	04/29/16	General	N/C
Andy Belolan	Hershey, PA HS Marketing & NHS Activity	50	05/26/16	General	\$392

Equipment, Supply and Cafeteria Committee – Mr. Rhoads, chairperson, no report.

Transportation Committee – Mr. Chyko, chairperson, no report.

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Policy, Legislative, Goals & Evaluation Committee – Approve Policy –Mr. Rhoads moved, seconded by Mr. Chyko to table the policy revisions to policy #5414 – Acceptable Use of Internet, Computers, and Network Resources for new edits to be added. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Negotiations & Grievance Committee – Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following negotiations and grievance actions. The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Approve Memorandum of Agreement w/ District Administrators –Approval was granted for the Memorandum of Agreement between the Central Columbia Administrators and the Central Columbia School District regarding 2016 summer hours. (*attached*)

Approve Memorandum of Agreement w/ Non-Bargaining Support Personnel –Approval was granted for the Memorandum of Agreement between the Central Columbia Non-Bargaining Support Personnel and the Central Columbia School District regarding 2016 summer hours. (*attached*)

Mr. Fogarty noted the unionized support staff over the past few summers have also followed the four-day work week in the summer and have chosen to not participate this summer and work their normal five-day work week.

Tax Exoneration & Local Revenue Committee – Consent Agenda: Mr. Klingerman moved, seconded by Mr. Chyko, for approval of the following tax exoneration & local revenue actions. The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Turn Over Delinquent Per Capita Taxes – Approval was granted to excuse the school district from collecting delinquent Per Capita taxes for 2015, and that these delinquent taxes are turned over to Berkheimer Associates for collection. The following table shows the amount of delinquent Per Capita tax accounts due for 2015.

	North	South		Mt.	Orange	Orange	
Delinquent	<u>Centre</u>	<u>Centre</u>	<u>Mifflin</u>	<u>Pleasant</u>	<u>Boro</u>	<u>Twp.</u>	<u>Scott</u>
	185	290	218	134	41	93	413

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Turn Over Delinquent Real Estate Taxes – Approval was granted to excuse the school district from collecting delinquent Real Estate taxes for 2015, and that these delinquent taxes are turned over to the County Assessor's Office for collection. The following table shows the amount of delinquent Real Estate tax accounts due for 2015.

Delinquent	North Centre	South Centre	Mifflin	Mt. Pleasant	Orange Boro	Orange Twp.	Scott
	98	120	94	41	21	55	116

Vo-Tech Operating Committee – Mr. Chyko, representative, no report.

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Academic Presentation: FFA - Students Chris Neuffer, and Nick Oman, and advisors Doug Brown and Curt Turner reviewed the FFA program and presented the Board with a plaque of appreciation.

Enrollment Staffing Report: Mr. Mathias reminded the Board that School Code 1124 and 1125 states a district cannot furlough or demote professional staff unless there has been a decrease in enrollment or a curtailment in programs. Mr. Mathias noted even though the following recommendations do not demote or furlough any staff the recommendations are based on the recent staffing/enrollment report:

- Consider not rehiring when possible for retirees
- Hire a dual certified Math/Special Education teacher for the high school for the addition of higher math courses being added and the increase in special education needs.
- Hire 2 kindergarten aides to help teachers with special needs students who may not yet be identified.

Budget Update: Mr. Mathias reported that Governor Wolf gave his budget address. The 2015-16 fiscal year has lined out PLANCON payments, which is a loss of \$315K and also means no HS funding. Mr. Mathias stated two things to consider for the upcoming budget are to pay off the Emmaus Bond which would save \$50K in interest over 5 years and would cut a \$106K line item from the budget; and reserving/committing \$1,334,000 from the current fund balance to comply with Act 48. Mr. Mathias noted the preliminary budget that was passed in January had expenditures of \$30,188,604, revenues of \$29,479,108 and assumes the Act 1 Index Tax increase of 3%. Mr. Mathias mentioned that for the tentative budget approval we will be able to subtract retirees and resignations and add a behavioral support position, fitness room coordinators, 3 aide positions, and a high school learning support/mathematics teacher to the expenditures side of the budget. To the revenues side he noted we could add the new federal programs grant and subtract state funding from BIS, Special Ed, and PLANCON. Mr. Mathias said the district has been approved for \$268,902 in Act 1 Exceptions and given the PLANCON and other revenue projections we might want to consider utilizing the exceptions this year.

Discussion Items – None.

Representative Reports:

Student Report – None.

Faculty Report – None.

Administrative Reports –

Dwayne Prosceno, Director of Buildings and Grounds, noted the district office handicap entry buzzer and baseball backstop improvements have been completed.

Christina Fish, Special Education Director, mentioned the transition conference was held on February 8th & 9th which 11th & 12th grade students and their parents attended. Mrs. Fish also noted as of right now 15 preschoolers have been identified as needing special needs and 6 of the 15 are significantly needy.

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Emily Brockmann, Elementary/Middle School Assistant Principal, announced Wednesday, February 24 is the elementary Literacy Night and they are expecting at least 300 families to attend.

Chris Snyder, High School Assistant Principal, stated the window to apply for the two Chapter 339 programs has opened and he will be submitting our applications.

Jeff Groshek, High School Principal, was proud to announce we are “that school” that everyone wants to come to. Mr. Groshek announced the high school musical “Crazy for You” will be held on March 4-6 and tickets are available for purchase.

Chad Heintzelman, Middle School Principal, announced the 8th grade students have visited both the high school and vo-tech.

Tom Sharrow, Elementary School Principal, said kindergarten registration will be held on Wednesday, February 24 and the elementary students raised \$14,000 for Jump Rope for the Heart.

Annette Lowery, Business Administrator/ Board Secretary, stated she and Mr. Monick have been doing research on software to help convert our board documents from paper to digital.

Tracy Krum, Curriculum Coordinator, the curriculum department currently has 15 courses on Eduplanet as a professional development platform and she is working on adding more courses.

Harry Mathias, Superintendent, reminded the Board the Secretary of Ag was going to be at our high school on Friday, February 19 and invited them to the presentation and tour. Mr. Mathias also stated he is working with Amy Morton from the CSIU in modifying the framework for data collection in Central Columbia.

Public Comments: None.

Future Meetings:

- Board Meeting/Work Session at 6:00 p.m., on Monday, March 7, 2016, in the district office board room.
- Board Meeting at 6:00 p.m., on Monday, March 21, 2016, in the district office board room.

Executive Session: Mr. Sitler called an executive session immediately following the regular board meeting to discuss a legal matter.

Adjournment: Having no further business, Mr. Chyko moved, and seconded by Mr. Rhoads to adjourn the meeting at 7:41 p.m. This motion passed with an 8-0 voice vote.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary