
MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

MONDAY, JANUARY 18, 2016

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Board Committee Reports and Action Items:

Comprehensive Plan Representative –Mr. Rafel reported the Comprehensive Plan committee met early in the month.

Activities and Personnel Committee — Mr. Fogarty, chairperson, presented a “first reading” for the following job descriptions.

- Technology Specialist
- Technology Technician

Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (9-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Coaching Resignations – Approval was granted to accept the resignations from assistant baseball coach, Ben Eshelman, and assistant field hockey coach, Kimberly MacDonald, effective immediately.

Extra/Co-Curricular Resignations – Approval was granted to accept the following extra/co-curricular resignations:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Jonah Farver	Theatrical Productions Tech Director	December 3, 2015
Jon Joseph	Theatrical Productions Assistant Director	December 16, 2015
Jonah Farver	Audio-Visual High School	December 3, 2015

Support Staff Retirement Resignation – Approval was granted to accept the retirement resignation of assistant cook, Mary Kay Keller, effective the end of the 2015-16 school year. Mrs. Keller has been with the district for 23 years and is eligible for a retirement stipend of \$1,380.

Appoint Regular Substitute(s) – Approval was granted to appoint William Miller as a regular substitute in the middle school on Tuesdays, Wednesdays and Thursdays for the 2015-16 school year at the remuneration of \$100/day with no benefits.

Appoint Teacher – Approval was granted to appoint Tara Tokash to the position of half-time elementary gifted teacher effective the first day of the second semester. Miss Tokash will be placed on Step B1 and receive a pro-rated half-salary of \$40,239. She is also eligible for half-benefits (pro-rated for the 2015-16 school year).

Appoint LTS Replacement – Approval was granted to appoint Shanna Crisman to the position of elementary long-term substitute teacher vacated by Tara Tokash. Mrs. Crisman’s position is effective the first day of the second semester through April 29, 2016. Mrs. Crisman will be hired at Step B1 and receive a pro-rated salary of \$40,239, she is also eligible for full-benefits (pro-rated).

Approve Child Bearing/Rearing Leave – Approval was granted for Katie Kehoe, 7th grade teacher, to take child bearing/rearing leave to begin on or about March 11, 2016 and continue through the end of the 2015-16 school year.

Approve FMLA – Approval was granted for 3rd grade teacher, Shara Evanoski, to take family medical leave from on or about February 15, 2016 and continue through on or about April 21, 2016.

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Extended FMLA – Approval was granted for 3rd grade teacher, Christine Doby, to extend her FMLA from February 5, 2016 and continue it through February 26, 2016.

Extra/Co-Curricular Position – Approval was granted to appoint the following supplemental extra/co-curricular position for the 2015-16 school year at \$135/unit stipend based on the current Collective Bargaining Unit Agreement.

	<u>Units</u>
Salary, Theatrical Productions Tech Director.....Kevin Haile.....	4
Salary, Theatrical Productions Assistant Directors.....Ed Sanders.....	4.5
.....Kevin Haile.....	4.5
Salary, Audio-Visual High School.....Kevin Haile.....	3

Professional Substitutes – Approval was granted to appoint the following professional substitutes:

<u>Name</u>	<u>Certification</u>
Briana Maloney	Early Childhood PK-4
April Mills	Elementary K-6/ Early Childhood N-3

Approve Technology Specialist Contract – Approval was granted of the contract between Central Columbia School District and Technology Specialist, Noah Henning.

Approve Technology Technician Contract – Approval was granted of the contract between Central Columbia School District and Technology Technician, Jonah Farver.

Finance, Budget & Insurance Committee – **Consent Agenda:** Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance, budget and insurance actions. This motion passed as a result of the following vote tally: (9-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Preliminary Budget for 2016-17 – Approval was granted to adopt the preliminary 2016-17 general budget for the following expenditures:

1000 Instruction.....	\$16,491,616
2000 Supporting Services.....	9,817,493
3000 Operation of Non-Inst. Services.....	682,683
4000 Facilities, Acquisition & Construction.....	-0-
<u>5000 Financing Uses.....</u>	<u>3,196,811</u>
TOTAL GENERAL BUDGET EXPENSES.....	\$30,188,603

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Preliminary Budget for 2016-17 cont.

and that the Board enacts the following local taxes for the 2016-17 school year.

1. Real Estate Tax.....	45.597Mills
2. Earned Income Tax.....	1.05%
3. Per Capita Tax, Act 679.....	\$ 5.00
4. Per Capita Tax, Act 511 to a maximum of.....	\$10.00
Mifflin Township.....	\$ 5.00
Mt. Pleasant Township.....	\$ 5.00
North Centre Township.....	\$ 8.00
Orange Township.....	\$ 5.00
Orangeville Boro.....	\$ 5.00
Scott Township.....	\$ 5.00
South Centre Township.....	\$ 5.00
5. Real Estate Transfer Tax to a maximum of.....	1.0%
Mifflin Township.....	.5%
Mt. Pleasant Township.....	.5%
North Centre Township.....	.5%
Orange Township.....	.5%
Orangeville Boro.....	.5%
Scott Township.....	.5%
South Centre Township.....	.5%

The Board is aware the millage rate is higher than what will be required, but wanted to remain eligible for Act 1 exceptions.

Payment of Bills – Approval was granted to issue General Fund checks #73863 through #74165 totaling \$4,907,213.87, Cafeteria checks #8960 through #8996 totaling \$138,749.41, and First Keystone checks #849 through #875 totaling \$5,062,553.23. (*Attached*)

Pay Bills from Bond Proceeds for High School Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

Central Columbia School District	3,892.87
Central Columbia School District	344.02
Howard Organization	204,387.53
JMSI Environmental	8,060.00
PEMCO Educational & Contract Furniture	9,359.00
Press Enterprise	198.00
Vicon Industries, Inc.	1,385.62

Grant Superintendent Authority to Apply for Act 1 Exceptions – Approval was granted to give the Superintendent authority to apply for Act 1 budget exceptions.

Buildings & Grounds Committee – Mr. Crawford announced that at the committee meeting at 4:30p.m. the committee approved the 2016-17 Capital Projects list. The following list and estimated costs was approved at the Buildings and Grounds Committee meeting.

District Wide

- Paving Parking Lots/Roads – \$475,000 (MS&ES)
- Add to Baseball Backstop - \$6,000
- Paint Baseball Backstop - \$3,800
- Install 25' x 300' netting along bluejay drive at baseball field (Legion would donate \$3,000 towards the netting, we would supply the posts and installation) - \$2,200
- New Varsity Softball Field off ES Parking Lot - \$69,000+fencing (\$13,500)
- Make Current Softball Field a JV Baseball Field - \$20,000+fencing (\$7,500)

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District Office

- Handicap Accessible call box - \$3,000
- Cameras for all school buses (several don't have cameras or cameras are broken) - \$7,500

Elementary School

- Update WiFi network to support the digital conversion—\$23,000
- Teacher MacBooks, K, 1, 2--\$32,500
- Repair/Replace Damaged Control Panel for Generator and Add Kitchen Cooler--\$5,000
- Computer Lab replace with iPad Airs—\$46,000
- TV Studio MacBook—\$1,300
- Air Conditioning—for individual classroom units--\$22,000
- New Dish Machine in Kitchen—\$14,000
- Replace stage curtain--\$8,000
- Paint Stairwells--\$8,900
- Paint Kindergarten wing--\$2,500
- Signs in Gym (Bluejay)--\$1,100

Middle School

- Replace the End of Life network switches currently installed--\$21,000
- More WiFi for Art and PE Wing—\$5,000
- Replace Carpet at Cafeteria Entrance and 5th & 6th Grade vestibules--\$10,200
- Retro Fit New LED Lighting in Pool Area--\$3,700
- Have Asbestos Tiles Removed from Ceiling and Wall in Pool Area—\$7,000
- Paint Pool Area Walls—\$1,000 we do
- Painting Recess Area—we do
- Signs in Gym (Bluejay)—\$1,100

High School – None

2016-17 Capital Projects - Mr. Crawford moved, seconded by Mr. Chyko, to approve the above list of capital projects for 2016-17 that was approved at the January 18 buildings and grounds committee meeting. The motion passed as a result of the following vote tally: (9-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Curriculum, In-Service & Textbooks Committee – Curriculum, In-Service & Textbooks Committee – A “first reading” was presented for the following high school course proposals. These curriculum changes are recommended by the Act 48 Committee.

- Energy & Power Engineering
- Futures III
- Guitar 2
- Musical Theatre Production
- What's in Your Playlist?

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Consent Agenda: Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. This motion passed as a result of the following vote tally: (9-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

2016-17 School Calendar – Approval was granted to adopt the 2016-17 school calendar. (*Attached*)

Course Name Change – Approval was granted to change the name of Trigonometry to Applications of Geometry & Trigonometry effective the 2015-16 school year.

Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position		Course	Credits	Issued By
Kelsey Diltz	EDM504	Digital Storytelling	3	Wilkes U
2 nd Grade	EDM501	Cognition & Technology	3	Wilkes U
Erin Hartman	ED585	Integrating Technology in Curriculum	3	Wilkes U
MS Music				
Nathan Johnson	EDLR795	Tech Standards Educational Leadership	3	Edinboro U
MS Learning Support	EDLR795	Education Led Theory Practice	3	Edinboro U

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Andy Belolan	Bloom University Stock Market Workshop & Training	01/26/16	General	N/C
Brenda Brewer	Bloom University Stock Market Workshop & Training	01/26/16	General	N/C
Mark Thomas	Mifflinburg High School Region 7 TSA Conference	01/30/16	General	N/C
Emily Brockmann	Williamsport, PA MTSS Conference	02/03/16& 02/22/16	Title II	\$40/day
Sandra Minnick	Williamsport, PA MTSS Conference	02/03/16& 02/22/16	Title II	\$40/day
Andy Belolan	Hershey, PA FBLA State Leadership Competition	04/10/16 - 04/13/16	General	\$562
Holly Hippenstiel	Hershey, PA FBLA State Leadership Competition	04/10/16 - 04/13/16	General	\$562

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Meeting(s) and/or Conference(s) cont:

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Shirley Schrader	Hershey, PA FBLA State Leadership Competition	04/10/16 - 04/13/16	General	\$562
Todd Wolinsky	Hershey, PA FBLA State Leadership Competition	04/10/16 - 04/13/16	General	\$562

Student Field Trip Request(s) – Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Tom Gill	Oxford, PA Robotics Competition	17	01/09/16	General	\$146
Tom Gill	Millersville, PA Robotics Competition	17	01/23/16	General	\$121
Laurie Witmer	Bloomsburg, PA MS Gifted Activity	10	01/26/16	General	\$70
Lydia Moyer	BTE HS English Activity	130	01/29/16	General	\$230
Jason Bartholomew	Montoursville, PA HS Outdoor Club Activity	14	01/30/16	General	\$98
Mark Thomas	Mifflinburg, PA TSA Conference	14	01/30/16	General	\$297
Tom Gill	Emmaus, PA Robotics Competition	17	02/13/16	General	\$121
Kevin Haile	Berwick, PA County Band Festival	28	02/18/16 - 02/19/16	General	\$267
Emily Weaver	State College, PA German Activity	20	03/31/16	Activity Acct	\$493
Andy Belolan	Hershey, PA FBLA State Leadership Competition	24	04/10/16 - 04/13/16	General Student Fee	\$10,026 \$100
Melanie Hosler	Reptiland 1 st Grade Activity	140	05/06/16	PTO	\$1,663
Kristen Savage	Lake Tobias 2 nd Grade Activity	130	05/27/16	PTO	\$2,316

Apply for Chapter 339 Programs – Approval was granted for the administration to apply for Chapter 339 Program approval for Accounting Technologies and Engineering Technologies.

Equipment, Supply and Cafeteria Committee – Mr. Rhoads, chairperson, no report.

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Transportation Committee – Consent Agenda: Mr. Chyko moved, seconded by Mr. Fogarty, for approval of the following transportation actions. This motion passed as a result of the following vote tally: (9-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Bus Driver – Approval was granted to appoint the following bus driver:

<u>Drivers</u>	<u>Contractor</u>
William Connor	Derr
Cindy Deck	Derr
Richard Dilena	Fishingcreek
John Hipps, Jr.	Derr
Gary Keough	Fishingcreek
Kelly Oliver	Fishingcreek

Transportation Contracts – Approval was granted for the transportation contracts for 2014-15 and that the president and secretary be authorized to sign the contracts for the following amounts:

<u>Contractor</u>	<u>Cost of Service</u>
Lone Derr	\$182,500.00
Donald Edwards	168,535.16
Fishingcreek Transportation	794,145.47
James Kline	<u>58,098.03</u>
	\$1,203,278.66

Policy, Legislative, Goals & Evaluation Committee – Mr. Rhoads, chairperson, presented a “first reading” for the following policy:

- #5414 – Acceptable Use of Internet, Computers, and Network Resources (revised)

Negotiations & Grievance Committee – Mr. Fogarty mentioned since the district and the support union cannot reach an agreement they are bringing in a state mediator.

Tax Exoneration & Local Revenue Committee – Mr. Klingerman, chairperson, no report.

Vo-Tech Operating Committee – Mr. Fogarty reported the Vo-tech is working on changing four of their courses in the Chapter 339 program.

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – None.

Representative Reports:

Student Report – Griffin Knelly, reported the middle school will be holding a valentine’s day dance and the high school will be selling tickets for the musical “Crazy for You” starting February 2, 2016.

Faculty Report – Lance Miller reported the high school will be holding a carnation sale for valentine’s day and the elementary school will be starting their fundraiser for Jump Rope for the Heart soon.

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Administrative Reports –

Dwayne Prosceno, Director of Buildings and Grounds, announced the duct silencers were installed. Mr. Prosceno also thanked the Board for approving the 2016-17 capital projects list.

John Monick, Technology Director, thanked the Board for their approval of the Technology Specialist and Technology Technician contracts.

Kim MacDonald, Food Service Director, noted the Food Service department will be reviewed in March. She noted the elementary school is the building where the review will be conducted.

Christina Fish, Special Education Director, thanked the Board for hiring Tara Tokash and Shanna Crisman.

Emily Brockmann, Elementary/Middle School Assistant Principal, mentioned the elementary school participated in the mobile ag classroom. She also invited the Board to the BOSS Breakfast on Wednesday, January 20 at 7:15a.m.

Jeff Groshek, High School Principal, noted the high school held a dance on Friday, January 15 and donated 100% of the profit to needy families in the area.

Chad Heintzelman, Middle School Principal, announced the middle school staff received special education updates in the morning and worked on digital lesson plans during their in-service day.

Tom Sharron, Elementary School Principal, said the elementary school will be holding their Winter Festival on February 2nd from 5-7p.m.

Annette Lowery, Business Administrator/ Board Secretary, stated she was happy there were “no findings” on the audit and asked the Board to please complete and return their Statement of Financial Interests. Ms. Lowery then thanked her tax secretary, Nicole Lenhart, for an outstanding job of printing, mailing, collecting, and filing the 2015 taxes.

Tracy Krum, Curriculum Coordinator, noted the “old days” of teaching are gone and the value of assessment data is very important. Mrs. Krum then noted the district’s homeless program will be audited the week of January 25.

Harry Mathias, Superintendent, stated that unless the State announces anything new with their budget there would be no new information towards Central Columbia’s budget and we would be able to cancel the February 1st meeting. Mr. Mathias said he would be in contact with the Board later next week if a Board meeting is needed or not.

Mr. Mathias noted the Board asks him to conduct an Enrollment/Staffing Report each year and as he has been working on it this year he feels we are about as low as we can go with staffing based on our current enrollment. With that being said, Mr. Mathias asked the Board for authorization to reach out to another school (Millville School District) about a possibility of combining programs at our high school. Mr. Mathias stated we currently have a new high school and a fairly new middle school which would allow for our district to house more students. Mr. Mathias noted Millville has approximately 310 students in grades 7-12 and Central Columbia would be able to educate those additional students. He stated Central Columbia would request that Millville pay to send their Jr./Sr. High students to us. With this proposal Millville would still be able to have a school board, collect their own property taxes, and have a K-6 program. If this proposal was accepted by both districts it could save approximately \$2-3 million dollars through more efficient operations and economies of scale.

The Board unanimously agreed this was a good proposal and asked Mr. Mathias to contact Millville School District and see if they would be interested.

Public Comments: None.

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Future Meetings:

- Board Meeting/Work Session at 6:00 p.m., on Monday, February 1, 2016, in the district office board room.
- Board Meeting at 6:00 p.m., on Tuesday, February 16, 2016, in the district office board room.

Adjournment: Having no further business, Mr. Rhoads moved, and seconded by Mr. Chyko to adjourn the meeting at 7:34 p.m. This motion passed with a 9-0 voice vote.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary