CENTRAL COLUMBIA SCHOOL DISTRICT 4777 Old Berwick Road Bloomsburg, PA 17815

MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

MONDAY, JUNE 15, 2015

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, June 15, 2015, at the district office board room, President Coates presiding.

Roll Call: Members Present: Mr. Coates, President

Mr. Sitler, Vice President Mr. Fogarty, Treasurer

Mr. Chyko Mr. Crawford Mr. Klingerman Mr. Markowski Mr. Rafel Mr. Rhoads

Staff Present: Christina Fish, Director of Special Education

Jeff Groshek, High School Principal Chad Heintzelman, Middle School Principal Tracy Krum, Curriculum Coordinator

Annette Lowery, Business Administrator/Board Secretary

Kimberly MacDonald, Assistant Business Administrator/Food Services Director

Harry Mathias, Superintendent John Monick, Technology Director

Dwayne Prosceno, Director of Buildings and Grouds Thomas Sharrow, Elementary School Principal Chris Snyder, High School Assistant Principal

Recognition of Guests: Teachers Brenda Brewer, Julie Flick, Kevin Haile, Erin Hartman, and Carrie Recla, community member Marianna Wood.

Executive Session: Mr. Coates announced the Board held an executive session prior to the regular board meeting to discuss a negotiations matter.

Minutes: Mr. Chyko moved, seconded by Mr. Fogarty, <u>passed</u> unanimously with a voice vote, for approval of minutes from the Board Meeting on May 18, 2015. (9-0)

Academic Presentation: Tenure Certificates: Superintendent Mathias presented a certificate to Mrs. Brenda Brewer, Miss Julie Flick, Mr. Kevin Haile, Mrs. Erin Lehman, and Mrs. Carrie Recla for having met the requirements for professional tenure. Mrs. Brenda Fetterolf, Ms. Anne Dent, and Miss Laura Chulock also attained tenure status but were unable to attend the meeting.

Construction Project Update: Mr. Mathias noted Mr. Hueholt had sent the Board an update on the project and noted if they had questions to please email Rick.

Informational Items: The following were presented for review: requests for buildings and facilities, reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, bond proceeds for high school project, memorial fund, and enrollment report.

Old Business: None.

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Board Committee Reports and Action Items:

Comprehensive Plan Representative - Mr. Rafel, chairperson, no report.

<u>Activities and Personnel Committee</u> — **Consent Agenda**: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | Yes |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |

<u>Custodial Resignations</u> – Approval was granted to accept the resignation of Benjamin Burnett, part-time second shift custodian, effective June 1, 2015.

<u>Professional Resignation</u> – Approval was granted to accept the resignation of half-time social studies teacher, Stephen Swicklik, effective immediately.

Appoint Custodians – Approval was granted to appoint Joseph Barzanti as a full-time 2nd shift custodial position effective June 15, 2015. Mr. Barzanti will receive a rate of \$10.05/hour with a 25¢/hour shift differential, 8 hours/day, 52 weeks/year, plus full benefits.

Approval was granted to appoint Brandon Houser to a full-time 2nd shift custodial position effective June 15, 2015. Mr. Houser will receive a rate of \$10.05/hour with a 25¢/hour shift differential, 8 hours/day, 52 weeks/year, plus full benefits.

Approval was granted to appoint Stewart Kashner to a part-time 2nd shift custodial position effective June 15, 2015. Mr. Kashner will receive a rate of \$10.05/hour with a 25¢/hour shift differential, 4 hours/day, 52 weeks/year, plus half benefits.

<u>School Physician</u> – Approval was granted to appoint Dr. Chris M. O'Neil, as school physician, at a salary of \$5,500 for the 2015-16 school year.

<u>School Solicitor</u> – Approval was granted to appoint the firm of Derr, Pursel, Luschas and Naparsteck, as school solicitor for a retainer fee of \$1,100 for the 2015-16 school year.

<u>Athletic Event Worker Payment Fees</u> – Approval was granted of the 2015-16 athletic event workers and payment fees. *(attached)*

<u>Child Bearing/Rearing Leaves</u> – Approval was granted for Shanna Crisman, educational co-op, to take child bearing/rearing leave to begin on or about September 10, 2015 and continue through November 13, 2015.

Approval was granted for Colleen Fanelli, elementary learning support teacher, to take child bearing/rearing leave to begin on August 27, 2015 and continue through January 4, 2016.

Approval was granted for Madeleine Hughes, 1st grade teacher, to take child bearing/rearing leave to begin the start of the 2015-16 school year and continue through January 4, 2015.

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Approval was granted for Kara Rumberger, high school physical education teacher, to take child bearing/rearing leave to begin on September 14, 2015 and continue through November 25, 2015.

<u>Extended School Year Instructors/Staff</u> – Approval was granted for the following certified staff to serve as program instructors at \$25/hour for the Extended School Year program:

Wilma Jean Craig Jon Joseph Christine Doby Joe Kelchner Amanda Jankowski John Madden Nathan Johnson Sandra Mowery

and the following support staff to serve at their current hourly rate:

Lisa Bucko Kathryn Fester Lana Chyko Justine Karc Pam Edgar Kim Peters

<u>Intermittent FMLA</u> – Approval was granted for 5th grade teacher, Megan Kowalchick, to take intermittent family medical leave to begin on September 1, 2015, and continue through December 1, 2015.

<u>Professional Transfer</u> – Approval was granted to transfer Kaitlin Magni from a half-time high school English position to a full-time high school English and social studies position effective the start of the 2015-16 school year. Ms. Magni will be placed on B+24 Step 1 and receive a salary of \$41,496. She is also eligible for full benefits.

<u>Professional Staff Substitutes</u> –Approval was granted to appoint the following professional staff substitutes:

| Name | Certification |
|----------------|---------------|
| Michael Currey | Guidance |

Support Staff Substitutes - Approval was granted to appoint the following support staff substitutes:

| Name | Staff Position |
|------------|-------------------------|
| Dawn Young | Instructional Assistant |

Finance, Budget & Insurance Committee — Consent Agenda: Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance and budget actions. The motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | Yes |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |
| | |

<u>Payment of Bills</u> – Approval was granted to issue General Fund checks #72306 through #72429 totaling \$2,827,014.91 and Cafeteria checks #8827 through #8841 totaling \$57,652.38. (*Attached*)

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<u>Pay Bills from Bond Proceeds for High School Construction Fund</u> – Approval was granted to pay the following bills from the Capital Projects Account:

| A.B. Richards | \$ 436.00 |
|--|--------------|
| Abraczinskas Nurseries, Inc. | 200.00 |
| Apple, Inc. | 1,799.00 |
| Architectural Studio, Inc. | 18,591.10 |
| Benell, Inc. | 87,034.25 |
| Delta Dental | 59.77 |
| Howard Organization | 401,089.67 |
| Library Video Company DBA Safari Montage | 38,339.63 |
| National Vision Administrators | 7.74 |
| Original Italian Pizza | 322.75 |
| Reslilite Sports Production Inc. | 11,292.60 |
| Steve Shannon Tire | 1,500.00 |
| Uline | 1,299.19 |
| United Inspection Services | 1,160.00 |
| Unum Life Insurance Company | 4.45 |
| Verizon Wireless | 63.56 |
| Yanuzzi, Inc. | 164,967.50 |
| | |

Buildings & Grounds Committee – Bids for JPC Paper and Art Supplies –Mr. Crawford, moved, seconded by Mr. Chyko to grant approval to award bids for Joint Purchasing Council paper and art supplies for the 2015-16 school year:

| Contract Paper | Paper Supplies | \$6,323.80 |
|----------------|----------------|------------|
| \$7. 1 | Art Supplies | Δ . |
| Vendor | | Amount |

| <u>Vendor</u> | <u>Amount</u> |
|--------------------------------|---------------|
| Blick Art Materials | \$ 46.05 |
| Cascade School Supplies Inc. | 1,291.24 |
| Kurtz Brothers | 755.75 |
| National Art & School Supplies | 928.93 |
| Phillips Supply Co. | 115.44 |
| Pyramid School Products | 1,313.96 |
| School Specialty | 2,411.47 |
| Triarco Art & Craft | 143.18 |
| | \$7,006.02 |

All awards are based on submitted low bids meeting specifications.

The motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | Yes |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |

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<u>Curriculum, In-Service & Textbooks Committee</u> – **Consent Agenda**: Mr. Markowski moved, seconded by Mr. Rhoads, for approval of the following curriculum, in-service, and textbook actions. The motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | Yes |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |

<u>Course(s)</u> to be <u>Declared for Reimbursement</u> – Approval was granted for the following request(s) for course(s) declared for reimbursement:

| Staff Member/Position | | Course | Credits | Issued By | |
|---|-----|---------------------------------------|---------|-----------|--|
| Brenda Fetterolf 2 nd Grade | 507 | Home, School & Communi Relations | ty 3 | Bloom U | |
| Erin Hartman | 569 | Teaching Diverse Learners | 3 | Wilkes U | |
| MS Music | 520 | Using Assessment to Guide Instruction | 3 | Wilkes U | |

Meeting(s) and/or Conference(s). –Approval was granted of the following meeting(s) and/or conference(s):

| Staff Member | Location & Purpose | Date(s) | Fund | Cost |
|---------------|-------------------------------------|----------------|-----------|---------|
| Brenda DeWire | Chicago, IL | 06/27/15 - | General & | \$3,025 |
| | FBLA National Conference | 07/03/15 | FBLA | |
| Doug Brown | Tyrone, PA | 07/14/15 - | General | \$267 |
| | Ag Teacher's PAAE Conference | 07/15/15 | | |
| Curt Tuner | Tyrone, PA | 07/14/15 - | General | \$175 |
| | Ag Teacher's PAAE Conference | 07/15/15 | | |
| Sandra Mowery | Harrisburg, PA | 07/22/15 | General | \$280 |
| · | Oppositional/Defiant/Disruptive Chi | ild Conference | | |

Student Field Trip Request(s) – Approval was granted for the following field trip requests:

| | | No. of | | | |
|-----------------|--------------------------|----------|------------|-----------|---------|
| Staff Member(s) | Location & Purpose | Students | Date(s) | Fund | Cost |
| Brenda DeWire | Chicago, IL | 4 | 06/27/15 - | General & | \$5,400 |
| | FBLA National Conference | | 07/03/15 | FBLA | |

Equipment, Supply and Cafeteria Committee - Mr. Rhoads, chairperson, no report.

<u>Transportation Committee</u> – Mr. Chyko, chairperson, no report.

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<u>Policy, Legislative, Goals & Evaluation Committee</u> – <u>Approve Policy</u> –Mr. Rhoads moved, seconded by Mr. Chyko to grant approval to accept the following policy:

• #0001 – Designation and Powers of the Board of School Directors (revised)

This motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | Yes |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |

<u>Negotiations & Grievance Committee</u> – <u>Support Personnel-Non-Bargaining Salaries/Benefits Package</u> – Mr. Fogarty moved, seconded by Mr. Rhoads to approve the Support Personnel-Non-Bargaining Salaries/Benefits Package effective July 1, 2015, through June 30, 2016. This motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | No |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |

Tax Exoneration & Local Revenue Committee – Appoint Delinquent Tax Collectors – Mr. Klingerman moved, seconded by Mr. Chyko to grant approval to appoint Columbia County Courthouse to collect delinquent Real Estate taxes and appoint Berkheimer Associates to collect delinquent Per Capita taxes. The motion <u>passed</u> as a result of the following vote tally: (9-0)

| Mr. Chyko | Yes |
|----------------|-----|
| Mr. Coates | Yes |
| Mr. Crawford | Yes |
| Mr. Fogarty | Yes |
| Mr. Klingerman | Yes |
| Mr. Markowski | Yes |
| Mr. Rafel | Yes |
| Mr. Rhoads | Yes |
| Mr. Sitler | Yes |

<u>Vo-Tech Operating Committee</u> – Mr. Fogarty, representative, no report.

<u>Central Susquehanna Intermediate Unit</u> – Mr. Rhoads, representative, no report.

<u>Discussion Items</u> – None.

Representative Reports:

Student Report - No report.

Faculty Report - None.

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Administrative Reports -

Dwayne Prosceno, Director of Buildings and Grounds, thanked the Board for their approval of the three custodians.

John Monick, Technology Director, thanked the maintenance staff for their help during the move back to the high school from the middle school.

<u>Chris Snyder, High School Assistant Principal</u>, thanked the 80 student volunteers during the high school move. Mr. Snyder also noted graduation went well.

<u>Tom Sharrow</u>, <u>Elementary School Principal</u>, stated the elementary school has started preparing for the 2015-16 school year.

<u>Annette Lowery, Business Administrator</u>, mentioned a new van was approved to be purchased out of the Capital Reserve account however, she has been unable to find a new AWD van. She asked for permission to look for a used AWD van with low miles and under the bid limit. The Board agreed to allow her to look for a used van.

<u>Harry Mathias</u>, <u>Superintendent</u>, noted the end of the year went well and he believes Phase 3 of the high school move will go just as well in August.

Public Comments: Marianna Wood thanked the board for respecting people's rights and not having a prayer before the Board meeting. She stated she hopes the Board will also do this at next year's Academic Awards Banquet.

Future Meetings:

- Board Meeting/Work Session at 6:00 p.m., on Monday, July 6, 2015, in the district office board room.
- Board Meeting at 6:00 p.m., on Monday, July 20, 2015, in the district office board room.

Adjournment: Having no further business, Mr. Fogarty moved, second by Mr. Chyko to adjourn the meeting at 6:15 p.m. This motion <u>passed</u> with a 9-0 voice vote.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary