
MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

TUESDAY, FEBRUARY 17, 2015

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Board Committee Reports and Action Items:

Comprehensive Plan Representative – Mr. Rafel, chairperson, no report.

Activities and Personnel Committee – Mr. Rafel, representative, presented a “first reading” of job descriptions for Business Office Secretary – Receptionist/Transportation and Curriculum Secretary/PIMS.

Consent Agenda: Mr. Rafel moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Support Staff Retirement Resignations – Approval was granted to accept the retirement resignation of Kimberly Tucker, business office secretary – transportation/PIMS effective February 20, 2015. Mrs. Tucker has been with the district for 4 years and is not eligible for a retirement stipend.

Appoint Coach – Approval was granted to appoint Greg Laubach as 2nd assistant boys’ soccer coach (junior high) effective immediately. Mr. Laubach will receive a stipend \$2,882 (22 units @ \$131/unit).

Approve Intermittent FLMA – Approval was granted for Colleen Fanelli, elementary school teacher, to take intermittent family medical leave beginning on February 4, 2015 and continue through June 30, 2015.

Approval was granted for Christina Fish, special education director, to take intermittent family medical leave beginning on February 11, 2015 and continue through June 30, 2015.

Professional Substitute(s) – Approval was granted to appoint the following professional substitute(s):

Name	Certification
Rachel Smith	Music PK-4
Jessica Will	Special Ed/Grades PK-4

Finance, Budget & Insurance Committee – **Consent Agenda:** Mr. Klingerman moved, seconded by Mr. Chyko, for approval of the following finance and budget actions. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Audit Report – Approval was granted to accept the single audit report for the year ended June 30, 2014, as prepared by Wagner, Dreese, Elsasser & Associates, P.C.

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Preliminary Budget for 2015-16 – Approval was granted to adopt the preliminary 2015-16 general budget for the following expenditures:

1000 Instruction	\$16,094,181
2000 Supporting Services	9,427,937
3000 Operation of Non-Inst. Services.....	645,633
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>3,321,235</u>
TOTAL GENERAL BUDGET EXPENSES	\$29,488,986

and that the Board enacts the following local taxes for the 2015-16 school year.

1. Real Estate Tax.....	45.667Mills
2. Earned Income Tax.....	1.05%
3. Per Capita Tax, Act 679	\$ 5.00
4. Per Capita Tax, Act 511 to a maximum of	\$10.00
Mifflin Township.....	\$ 5.00
Mt. Pleasant Township	\$ 5.00
North Centre Township.....	\$ 8.00
Orange Township.....	\$ 5.00
Orangeville Boro.....	\$ 5.00
Scott Township.....	\$ 5.00
South Centre Township.....	\$ 5.00
5. Real Estate Transfer Tax to a maximum of.....	1.0%
Mifflin Township.....	.5%
Mt. Pleasant Township5%
North Centre Township.....	.5%
Orange Township.....	.5%
Orangeville Boro.....	.5%
Scott Township.....	.5%
South Centre Township.....	.5%

The Board is aware the millage rate is higher than what will be required, but wanted to remain eligible for Act 1 exceptions.

Payment of Bills – Approval was granted to issue General Fund checks #71700 through #71832 totaling \$1,664,931.81 and Cafeteria checks #8764 through #8778 totaling \$59,501.46. (*Attached*)

Pay Bills from Bond Proceeds for High School Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

A.B. Richards	\$ 6244.00
Architectural Studio, Inc.	18,512.70
Beck's Lock & Key	17,670.00
Benell, Inc.	311,948.17
Capital Blue Cross	817.41
Delta Dental	59.77
Harris School Solutions	4,419.55
Hermance Machine Co.	2,719.00
Howard Organization	185,214.15
Johnson Gas Appliance Co.	9,295.57
National Vision Administrators	7.74
Sargent Enterprises Inc.	5,556.00
School Specialty	642.68
Scott-Gross Co., Inc.	6,443.00

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Pay Bills from Bond Proceeds for High School Construction Fund (cont.)-

Skepton Construction	787,426.50
Steve Shannon Tire	1,300.00
United Inspection Services	1,732.00
Unum Life Insurance Co. of America	4.45
Verizon Wireless	63.53
Yanuzzi, Inc.	211,378.50

Pay Bills from Capital Reserve Account – Approval was granted to pay the following bills from the Capital Reserve Account:

Total Refrigeration	\$ 4,230.00
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Grant Superintendent Authority to Apply for Act 1 Exceptions – Approval was granted to give the Superintendent authority to apply for Act 1 budget exceptions.

Buildings & Grounds Committee – PlanCon H01 – Mr. Crawford moved, seconded by Mr. Chyko to authorize the superintendent to submit PlanCon H01 (General Obligation Notes) to PA Department of Education. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Mr. Crawford then announced that at the committee meeting at 5p.m. the committee approved the 2015-16 Capital Projects list. The committee agreed to discuss a paving and resurfacing improvement plan after the completion of the project. The following list and estimated costs was approved at the Buildings and Grounds Committee meeting.

All Buildings

- Storage racks for approximately 1,200 iPads and cases - \$1,500
- Imaging & power devices for all iPad storage and prep areas - \$8,000
- 150 wired keyboards for iPads - \$5,250

District Office

- Keycard access upgrade to match high school - \$6,000

Elementary School

- Add 3 new keycard access points (1st gr. & kindergarten playground access and middle stairs) – 14,600
- 128 screens for windows - \$15,360
- Handicap door push button access - \$6,000 (ACCESS funds)

Middle School

- Ceramic, carpet, ceiling tile repair, paint & plaster (general areas & behind additional lockers & 5/6 LGR wall) - \$15,000
- Repaint access area behind middle school
- Keycard access upgrade to match high school w/ addition of 2 new keycard access points - \$11,700
- Handicap door push button access - \$6,000 (ACCESS funds)

High School – None

Grounds

- New 4x4 (replaces mule) - \$22,600

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2015-16 Capital Projects - Mr. Crawford moved, seconded by Mr. Chyko, to approve the above list of capital projects for 2015-16 that was approved at the February 17 buildings and grounds committee meeting. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Curriculum, In-Service & Textbooks Committee – Consent Agenda: Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Approve Textbook - Approval was granted for the following textbook:

Course	Textbook	Publisher
AP Statistics	<u>The Practice of Statistics for the AP Exam 5th Ed.</u>	Starnes, Tabor, Yates, & Moore

Central Columbia Academy – Approval was granted of the Central Columbia Academy. The Academy is an exemplary training program to support professional needs and growth. Academy courses will be used towards Act 48 requirements.

Approve Course Proposal – Approval was granted for the following course proposal:

- AP Statistics

Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position	Course	Credits	Issued By
Erin Hartman MS Music	ED519 Issues, Laws, & Trends in Ed.	3	Wilkes U

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Terri Mumaw	Hershey, PA Attendance/Child Accounting Conference	02/25/15 - 02/27/15	General	\$702
Tara Smargiassi	Milton HS PMEA Chorus Festival	02/26/15 - 02/28/15	General	\$132
Jason Hippenstiel	Atlantic City, NJ Football Clinic	02/27/15 - 03/01/15	Athletics	N/C

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Meeting(s) and/or Conference(s) cont.

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Nathan Johnson	Atlantic City, NJ Football Clinic	02/27/15 - 03/01/15	Athletics	N/C
Wilma Jean Craig	Harrisburg, PA 2015 Transition Fair	03/09/15	General	\$59
Lyndi McDaniels	Harrisburg, PA 2015 Transition Fair	03/09/15	General	N/C
Annette Thatcher	Harrisburg, PA ELL Training	03/12/15	General	\$84
Kevin Morgan	Hershey, PA PA Athletics Director Conference	03/17/15 - 03/20/15	General	\$856
Terri Mumaw	Hershey, PA PDE Data Summit	03/22/15 - 03/25/15	General	\$459
Staff Member(s)	Location & Purpose	Date(s)	Fund	Cost
Colleen Fanelli	Scranton, PA Self Regulation in Children Seminar	03/23/15	General	\$258
Cassandra Gum	Scranton, PA Self Regulation in Children Seminar	03/23/15	General	\$258
Sandra Mowery	Scranton, PA Self Regulation in Children Seminar	03/23/15	General	\$258
Rosemary Nagle	Harrisburg, PA PAEOP Conference	04/29/15 - 05/01/15	General	\$637

Student Field Trip Request(s) –Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Sharon Seesholtz	Berwick, PA YIP Meeting	14	02/18/15	General	\$45
Tara Smargiassi	Milton HS PMEA Chorus Festival	3	02/26/15 - 02/28/15	Student Fee	\$96/ea.
Peggy Snyder	Elk Mountain Ski Resort Ski Club Activity	40	02/28/15	Activity Acct	\$440
Jason Bartholomew	World's End State Park Outdoor Club Activity	18	03/14/15	Activity Acct.	\$85
Jennifer Taylor	Montoursville, PA Spanish Club Activity	40	03/27/15	Activity Acct.	\$300

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Student Field Trip Request(s) cont.

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Laurie Witmer	Bloomsburg, PA MS Gifted Activity	22	03/31/15	General	\$350
Angela Kishbaugh	Bloomsburg HS MS Band Festival	6	04/10/15	General	\$20
Brenda Brewer	Bloomsburg University HS Business Activity	6	04/14/15	General	\$115

Equipment, Supply and Cafeteria Committee – Mr. Rhoads, chairperson, no report.

Transportation Committee – Mr. Chyko, chairperson, no report.

Policy, Legislative, Goals & Evaluation Committee – Mr. Rhoads, chairperson, presented a “first reading” for the following policies:

- #1020 – Applicant Screening for Employment (revised)
- #1030 – Employment Requirements (revised)
- #1140 – Family & Medical Leave (revised)
- #1380 – Employee Sexual Misconduct (new)
- #1410 – Child Abuse (revised)
- #3050 – Educator Misconduct (new)
- #3510 – Substitute Teachers (revised)
- #3511 – Remuneration & Fringe Benefits for Substitute Professionals (revised)
- #5413 – Policy for Acceptable Use of Technology Resources (revised)
- #5414 – Acceptable Use of Internet, Computers, and Network Resources (revised)
- #6650 – Searches (revised)

Negotiations & Grievance Committee – **Consent Agenda:** Mr. Chyko moved, seconded by Mr. Rhoads, for approval of the following negotiations and grievance actions. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Approve Memorandum of Agreement w/ District Administrators –Approval was granted for the Memorandum of Agreement between the Central Columbia Administrators and the Central Columbia School District regarding 2015 summer hours. (*attached*)

Approve Memorandum of Agreement w/ Central Columbia Educational Support Association –Approval was granted for the Memorandum of Agreement between the Central Columbia Educational Support Association and the Central Columbia School District regarding 2015 summer hours. (*attached*)

Approve Memorandum of Agreement w/ Central Columbia Educational Support Association –Approval was granted for the Memorandum of Agreement between the Central Columbia Educational Support Association and the Central Columbia School District regarding 2015 high school renovation work. (*attached*)

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Approve Memorandum of Agreement w/ Non-Bargaining Support Personnel –Approval was granted for the Memorandum of Agreement between the Central Columbia Non-Bargaining Support Personnel and the Central Columbia School District regarding 2015 summer hours. (*attached*)

Tax Exoneration & Local Revenue Committee – **Consent Agenda:** Mr. Klingerman moved, seconded by Mr. Chyko, for approval of the following tax exoneration & local revenue actions. The motion passed as a result of the following vote tally: (7-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Turn Over Delinquent Per Capita Taxes – Approval was granted to excuse the school district from collecting delinquent Per Capita taxes for 2014, and that these delinquent taxes are turned over to Berkheimer Associates for collection. The following table shows the amount of delinquent Per Capita tax accounts due for 2014.

	North	South	Mt.	Orange	Orange	Scott	
Delinquent	Centre	Centre	Mifflin	Pleasant	Boro	Twp.	
	220	273	188	149	48	97	412

Turn Over Delinquent Real Estate Taxes – Approval was granted to excuse the school district from collecting delinquent Real Estate taxes for 2014, and that these delinquent taxes are turned over to the County Assessor's Office for collection. The following table shows the amount of delinquent Real Estate tax accounts due for 2014.

	North	South	Mt.	Orange	Orange	Scott	
Delinquent	Centre	Centre	Mifflin	Pleasant	Boro	Twp.	
	103	137	96	36	23	51	133

Vo-Tech Operating Committee – Mr. Fogarty, representative, reported the Vo-tech is considering selling a 2.8 acre lot the school owns on Raven Lane.

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – No report.

Student Report – No report.

Representative Reports:

Faculty Report – None.

Administrative Reports –

Dwayne Prosceno, Director of Buildings and Grounds, informed the Board this summer visitors will only be able to access the district from the Keefers Lane because the high school entrances will be closed and only accessible by construction crews. This is being done so the final stages of the high school project can be completed.

John Monick, Technology Director, announced the bandwidth usage is going well. Mr. Chyko asked if library aides would be getting iPads under the new digital conversion. Mr. Monick stated there is a disbursement plan and the district is currently focusing on distributing iPads to students and instructional personnel.

Carla Sauer, Elementary/Middle School Assistant Principal, informed the Board there were 43 iPad infractions since January and 21 were from 5th graders who either forgot their iPads at home or their iPads weren't charged.

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Chris Snyder, High School Assistant Principal, informed the Board there were 4 iPad infractions since January and a total of 20 for year to date. Mr. Snyder then noted he and Mr. Groshek had completed walk-throughs in 4 classrooms and they were all using iPads and it was very neat to see the digital conversion in action.

Jeff Groshek, High School Principal, stated our Robotics team has taken first place at their past competition and is headed to the state tournament March. Mr. Groshek then recognized Hannah Klingerman and Danielle Crawford for putting together a quick fundraiser collecting \$1,232 for the Haubert family by collecting loose change during one days lunch periods. Mr. Groshek noted that in December he will be bringing a product to the Board to hand out to realtors and Geisinger employees “selling” our school to them.

Chad Heintzelman, Middle School Principal, announced there will be an open swim the first Friday in March to raise money for the Haubert family.

Tom Sharrow, Elementary School Principal, informed the Board there were 325 attendees (students and parents) at the reading night on February 12. Mr. Sharrow stated 20 teachers and many others volunteered their time to read and put activities on for all students at the elementary school.

Annette Lowery, Business Administrator, reminded the Board to submit their Statement of Financial Interest forms to her as soon as possible.

Harry Mathias, Jr., Superintendent, noted that based on the set-up and tear-down needed for the Academic Awards Banquet and the current usage of both the high school and middle school in the middle school building the decision has been made to hold the banquet on a Sunday instead of during the week. Mr. Mathias noted the banquet is currently scheduled for Sunday, May 17, 2015 at 1p.m. and asked the Board to please place that date and time on their calendars.

Public Comments: None.

Future Meetings:

- Board Meeting/Work Session at 6:00 p.m., on Monday, March 2, 2015, in the district office board room.
- Board Meeting at 6:00 p.m., on Monday, March 16, 2015, in the district office board room.

Executive Session: Mr. Coates called an executive session immediately following the meeting to discuss a personnel matter.

Adjournment: Having no further business, Mr. Coates moved, second by Mr. Chyko to adjourn the meeting at 7:15 p.m. This motion passed with a 7-0 voice vote.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary