

CENTRAL COLUMBIA SCHOOL DISTRICT
4777 Old Berwick Road
Bloomsburg, PA 17815

MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

WEDNESDAY, JANUARY 19, 2015

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, January 19, 2015, at the district office board room, President Coates presiding.

Roll Call: Members Present: Mr. Coates, President – left at 7:50p.m.
 Mr. Sitler, Vice President
 Mr. Fogarty, Treasurer
 Mr. Chyko
 Mr. Crawford
 Mr. Klingerman
 Mr. Markowski
 Mr. Rhoads

Members Absent: Mr. Rafel

Staff Present: Christina Fish, Director of Special Education
 Jeff Groshek, High School Principal
 Chad Heintzelman, Middle School Principal
 Tracy Krum, Curriculum Coordinator
 Annette Lowery, Business Administrator/Board Secretary
 Kimberly MacDonald, Assistant Business Administrator/Food Services Director
 Harry Mathias, Superintendent
 John Monick, Technology Director
 Dwayne Prosceno, Director of Buildings and Grounds
 Carla Sauer, Elementary/Middle School Assistant Principal
 Thomas Sharrow, Elementary School Principal

Recognition of Guests: Andrea Empie, community member, Korin LaCroix, community member, Tyler LaCroix, community member, Lance Miller, faculty rep., Kaitlyn Thursby, community member, Todd Wolinsky, community member.

Minutes: Mr. Chyko moved, seconded by Mr. Fogarty, passed unanimously with a voice vote, for approval of minutes from the Board Reorganization Meeting on December 3, 2014, the Board Meeting on December 3, 2014, and the Special Board Meeting on December 15, 2015. (8-0)

Academic Presentation: Digital Conversion – Teacher, Bridget Mathias and Athletic Trainer, Jason Jarinko, along with 8 of their students, did a presentation with their iPads on torn Anterior Cruciate Ligaments. Each student did a short presentation showing the Board how they use their iPads during Mrs. Mathias' Sports Medicine classes in the high school. Each student was able to use the App of their choice to do their presentation. Some of the Apps used were Prezi, Keynote, Powerpoint, Knee Decide, Show Me, Socrative, and One Note Notebook.

Construction Project Update: Mr. Rick Hueholt reported Mr. Kevin Miller left the Architectural Studio and was replaced by Ms. Janet Grazul. Mr. Hueholt stated Ms. Grazul has reviewed and analyzed the work schedule and as of date the project should be completed by the August 4 deadline.

Audit Presentation: Mr. Michael Fuller of Wagner, Dreese, Elsasser & Associates, P.C. reviewed the 2013-2014 Local Audit and stated that there were no findings.

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Informational Items: The following were presented for review: requests for buildings and facilities, reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, bond proceeds for high school project, memorial fund, and enrollment report.

Old Business: None.

Board Committee Reports and Action Items:

Comprehensive Plan Representative – Mr. Rhoads, representative, no report.

Activities and Personnel Committee – **Consent Agenda:** Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Coaching Resignations – Approval was granted to accept the resignation of Kevin Noll as 2nd assistant boys' soccer coach (junior high) effective immediately.

Appoint Coach – Approval was granted to appoint Greg Laubach as head boys' soccer coach effective immediately. Mr. Laubach will receive a stipend of 33 units with a salary to be determined by the CBA.

Child Bearing/Rearing Leave – Approval was granted for Jamie Raski, 8th grade teacher, to take child bearing/rearing leave to begin on or about February 15, 2015 and continue through May 22, 2015.

Family Medical Leave – Approval was granted for Madeleine Hughes, 1st grade teacher, to take family medical leave beginning on or about May 1, 2015 and continuing through the end of the 2014-15 school year.

Approve Intermittent FLMA – Approval was granted for Julie Edwards, life skills aide, to take intermittent family medical leave beginning on December 11, 2014 and continue through June 30, 2015.

Finance, Budget & Insurance Committee – **Consent Agenda:** Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance and budget actions. The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Payment of Bills – Approval was granted to issue General Fund checks #71410 through #71699 totaling \$4,072,440.13, Cafeteria checks #8734 through #8763 totaling \$111,954.29, and First Keystone checks #796 through #811 totaling \$2,906,502.94. (*Attached*)

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Pay Bills from Bond Proceeds for High School Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

A.B. Richards	\$ 1,466.00
Abraczinskas Nurseries, Inc.	200.00
Architectural Studio, Inc.	64,830.61
Baileigh Industrial	4,596.00
Benell, Inc.	207,966.17
Central Columbia School District	1,634.82
Delta Dental	119.54
Flick Brothers Electric Inc.	9,645.00
Holly Sales & Service	4,966.00
Howard Organization	437,151.60
National Vision Administrators	15.48
Schneider Valley Farms, Inc.	8,160.00
Skepton Construction	2,875,630.78
Steve Shannon Tire	2,800.00
Total Refrigeration	4,230.00
United Inspection Services	13,527.50
Unum Life Insurance Co. of America	8.90
Verizon Wireless	126.92

Pay Bills from Capital Reserve Account – Approval was granted to pay the following bills from the Capital Reserve Account:

InnovativeAthletic.com	\$ 1,373.00
S&F Quality Construction, Inc.	9,985.00

Preliminary Budget Discussion: Mr. Mathias asked the Board if they had any questions regarding the upcoming preliminary budget vote. Mr. Mathias noted no changes have been made to the budget since it was presented in December. Mr. Mathias then asked if the Board was interested in placing an exhibit on the February agenda to apply for Act 1 Exceptions. Mr. Mathias reminded the Board even if exceptions are approved they do not need to be used. The Board agreed to place the exceptions exhibit on the February agenda.

Enrollment Staffing Report: Mr. Mathias reminded the Board that School Code 1124 and 1125 states a district cannot furlough or demote professional staff unless there has been a decrease in enrollment or a curtailment in programs. Mr. Mathias noted even though the following recommendations do not demote or furlough any staff the recommendations are based on a decrease in enrollment as reflected in the recent staffing/enrollment report:

- Consider not rehiring when possible for retirees
- Continue to monitor special education enrollments for staffing needs particularly in the area of learning support.
- Utilize high school staffing in science, health/PE staff trained as digital conversion Phase I to support school building staff in implementing the initiative.
- Utilize middle school technology staff trained as digital conversion Phase I to support school building staff in implementing the initiative.
- Be alert to agricultural program class size numbers. We do not recommend a staffing adjustment at this time as we re-enter the renovated high school but need to monitor these numbers in the future.

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Buildings & Grounds Committee – Electrical Change Order #9C – Mr. Crawford moved, seconded by Mr. Chyko to grant approval of Electrical Change Order #9C with Howard Organization, Inc. increasing the contract sum in the amount of \$16,245.97 to provide power to the softball athletic field. The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Curriculum, In-Service & Textbooks Committee – A “first reading” was presented for the following high school course proposals. These curriculum changes are recommended by the Act 48 Committee.

- Advanced 3-D Art: Sculpture and Ceramics
- A.M. Strength & Fitness
- AP Statistics

A “first reading” for a proposal of a new textbook for high school AP Statistics was presented. This curriculum change was recommended by the Act 48 Committee.

Consent Agenda: Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

2015-16 School Calendar – Approval was granted to adopt the 2015-16 school calendar. (*Attached*)

Approve Textbook - Approval was granted for the following textbook:

Course	Textbook	Publisher
AP English	<u>The Bedford Introduction to Literature 10th Ed.</u>	Michael Meyer

Approve Course Proposals – Approval was granted for the following course proposals:

- Intro to 2-D Art, Drawing & Painting
- Intro to Digital Photography
- Physics
- Supernatural Literature
- Technology, Leadership & Innovation
- Textile Arts
- Writing Seminar

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Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position		Course	Credits	Issued By
Shara Evanski 4 th Grade	501	Special Education for Admin	3	Bloom U
Julie Flick Kindergarten	533	Lit Instruction for Students w/ Disabilities	3	Bloom U
Apryle Heintzelman 4 th Grade	501	Special Education for Admin	3	Bloom U
	509	Principal Internship	3	Bloom U
Tonya Servose Kindergarten	541	Reading Assessment and Intervention	3	Bloom U

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Kevin Haile	Troy, PA	01/08/15	General	\$328
	PMEA District Band	01/10/15		
Jason Bartholomew	Fort Washington, PA	01/20/15	Title II	\$98
	College & Career Readiness Seminar			
Brenda Brewer	Fort Washington, PA	01/20/15	Title II	\$98
	College & Career Readiness Seminar			
Jeff Groshek	Fort Washington, PA	01/20/15	General	\$128
	College & Career Readiness Seminar			
Tracy Krum	Harrisburg, PA	01/21-01/23	Title II	\$863
	iTunes U Trainings	02/11-02/12		
Carrie Recla	Harrisburg, PA	01/21-01/23	Title II	\$686
	iTunes U Trainings	02/11-02/12		
Laurie Witmer	CSIU Gifted Ed Meeting	01/26/15	General	\$17
Jacqueline Klingerman	Harrisburg, PA SWBPS Coach Meeting	01/28/15	Title II	\$12
Annette Thatcher	CSIU K’Nex STEM Challenge Meeting	01/30/15	General	\$28
Laurie Witmer	CSIU K’Nex STEM Challenge Meeting	01/30/15		N/C
Lyndi McDaniels	Vo-Tech Col-Mont. Transition Council Mtg	02/09/15		N/C

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Meeting(s) and/or Conference(s) cont.

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Kevin Haile	Williamsport, PA PMEA Region IV Band	02/11/15 - 02/13/15	General	\$246
Terri Mumaw	Lancaster, PA Safety & Security Seminar	02/18/15	General	\$278
Scott Osborne	Jersey Shore, PA TSA Regional Conference	02/28/15		N/C
Mark Thomas	Jersey Shore, PA TSA Regional Conference	02/28/15		N/C
Tracy Krum	Hershey, PA PDE Data Summit	03/22/15	Title II	\$409
Tara Smargiassi	Providence, RI FME All Eastern Music Festival	04/09/15 - 04/12/15	General	\$1,687
Brenda DeWire	Hershey, PA FBLA State Leadership Conference	04/11/15 - 04/15/15	General	\$611
Andy Belolan	Hershey, PA FBLA State Leadership Conference	04/12/15 - 04/15/15	General	\$580
Holly Hippenstiel	Hershey, PA FBLA State Leadership Conference	04/12/15 04/15/15	General	\$580
Todd Wolinsky	Hershey, PA FBLA State Leadership Conference	04/12/15 - 04/15/15	General	\$580
Marina Gresh	Warrior Run HS PMEA District 8 Chorus Festival	04/24/15	General	\$58
Erin Hartman	Warrior Run HS PMEA District 8 Chorus Festival	04/24/15		N/C
Laurie Aten	Harrisburg, PA PAEOP Conference	04/29/15 - 05/01/15	General	\$530
Patti Fogarty	Harrisburg, PA PAEOP Conference	04/29/15 - 05/01/15	General	\$404

Student Field Trip Request(s) –Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Kevin Haile	Troy, PA PMEA District Band Festival	6	01/08/15 - 01/10/15	Student Fee General	\$328 \$100
Laurie Witmer	Shikellamy HS Forensics Activity	4	01/10/15	General	\$97

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Student Field Trip Request(s) cont.

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Shirley Schrader	Hershey, PA HS Business & Marketing Activity	38	01/20/15	General	\$870
Alice Justice	Vo-Tech 8 th Grade Tour	150	01/29/15	General	\$115
Tom Gill	CSIU STEM Competition	4	02/06/15		N/C
Jason Bartholomew	World's End State Park Outdoor Club Activity	18	02/07/15	Activity Acct	\$85
Kevin Haile	Williamsport HS PMEA Region IV Band	2	02/11/15 - 02/13/15	General	\$324
Tom Gill & Cynthia Cronrath	Emmaus HS Robotics Competition	10	02/14/15	General	\$200
Christine Doby	Orangeville Nursing Home 3 rd Grade Activity	50	02/20, 03/20, 05/01, & 05/19	General	\$60/ea.
Tom Gill & Cynthia Cronrath	Millersville University Robotics Competition	11	02/28/15	General	\$118
Mark Thomas & Scott Osborne	Jersey Shore HS TSA Competition	16	02/28/15	General	\$440
Laurie Witmer	CSIU Regional Computer Fair	3	03/02/15	General	\$200
Sharon Kerstetter	Danville, PA CSS Activity	7	03/10/15	General	\$25
Annie Groff	Berwick Theatre & Sportsplex Kindergarten Activity	132	03/20/15	PTO	\$420
Tara Smargiassi	Providence, RI FME All Eastern Music Festival	1	04/09/15 - 04/12/15	General	\$1,375
Laurie Witmer	CSIU K'Nex STEM Competition	16	04/09/15	General	\$200
Brenda DeWire	Hershey, PA FBLA State Leadership Conference	1	04/11/15 - 04/15/15	General	\$100
Andy Belolan	Hershey, PA FBLA State Leadership Conference	18	04/12/15 - 04/15/15	General	\$8,058

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Student Field Trip Request(s) cont.

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Marina Gresh & Erin Hartman	Warrior Run HS PMEA District 8 Chorus Festival	7	04/24/15	General	\$410

Equipment, Supply and Cafeteria Committee – Mr. Rhoads, chairperson, no report.

Transportation Committee – Mr. Chyko, chairperson, no report.

Policy, Legislative, Goals & Evaluation Committee – Mr. Rhoads, chairperson, reported there will be a policy committee meeting on Monday, February 2 at 5pm in the district office board room.

Negotiations & Grievance Committee – Mr. Fogarty, chairperson, noted he met with the union reps and state mediator to start the negotiation process.

Tax Exoneration & Local Revenue Committee – Mr. Klingerman, chairperson, no report.

Vo-Tech Operating Committee – Mr. Fogarty, representative, reported the Vo-tech is considering selling a 2.8 acre lot the school owns on Raven Lane.

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – No report.

Student Report – No report.

Representative Reports:

Faculty Report – Lance Miller reported the staff participated in the in-service earlier in the day and it was well received.

Administrative Reports –

Dwayne Prosceno, Director of Buildings and Grounds, thanked the Board for their approval of the electrical change order.

John Monick, Technology Director, noted all students grades 5-12 now have iPads.

Carla Sauer, Elementary/Middle School Assistant Principal, informed the Board there were 30 iPad infractions since December but was pleased with the numbers since all students in the middle school now have iPads.

Jeff Groshek, High School Principal, stated our Robotics team has taken first place at their past two competitions.

Tom Sharron, Elementary School Principal, said the elementary PTO will be holding a Winter Carnival on January 22 and a reading night on February 10 in place of Super Saturday this year.

Annette Lowery, Business Administrator, informed the Board she had placed the Statement of Financial Interest at each of their seats for them to complete and return to her.

Tracy Krum, Curriculum Coordinator, announced Mr. Ryan Devlin, 2013 Pennsylvania Teacher of the Year, spoke at the in-service today.

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Harry Mathias, Jr., Superintendent, presented each Board member with a certificate of appreciation for Board Appreciation Month. Mr. Mathias then asked if the policy committee could meet prior to their February 2nd meeting at 5pm to go over some new and revised policies and he asked the buildings and grounds committee if they were available to meet at 5pm on Monday, February 17 to discuss capital projects. The both committees agreed to hold meetings on the requested days and times. Mr. Mathias then informed the Board of the recent discussions of moving Alt Ed during the regular school day starting next year. Mr. Mathias also reported to the Board his idea of hiring permanent substitute teachers to cover study halls and classes where teachers are out.

Public Comments: None.

Future Meetings:

- Board Meeting/Work Session at 6:00 p.m., on Monday, February 2, 2015, in the district office board room.
- Board Meeting at 6:00 p.m., on Tuesday, February 17, 2015, in the district office board room.

Adjournment: Having no further business, Mr. Fogarty moved, second by Mr. Chyko to adjourn the meeting at 8:05 p.m. This motion passed with a 7-0 voice vote.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary