CENTRAL COLUMBIA SCHOOL DISTRICT 4777 Old Berwick Road Bloomsburg, PA 17815

MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

Monday, August 11, 2014

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Monday, August 11, 2014, at the district office board room, President Coates presiding.

Roll Call: Members Present: Mr. Coates, President

Mr. Sitler, Vice President Mr. Fogarty, Treasurer

Mr. Chyko Mr. Crawford Mr. Markowski Mr. Rafel Mr. Rhoads

Members Absent: Mr. Klingerman

Staff Present: Christina Fish, Director of Special Education

Jeff Groshek, High School Principal

Chad Heintzelman, Middle School Principal Tracy Krum, Curriculum Coordinator

Annette Lowery, Business Administrator/Board Secretary

Kimberly MacDonald, Food Services Director/Assistant Business Administrator

Harry Mathias, Superintendent John Monick, Technology Director

Dwayne Prosceno, Supervisor of Buildings and Grounds Carla Sauer, Elementary/Middle School Assistant Principal

Thomas Sharrow, Elementary School Principal Chris Snyder, High School Assistant Principal

Recognition of Guests: Lance Miller, faculty rep., Kevin Morgan, teacher, and Kaitlin Thursby, teacher.

Minutes: Mr. Chyko moved, seconded by Mr. Rhoads, <u>passed</u> unanimously with a voice vote, for approval of minutes from the Board Meeting on July 21, 2014 Board Meeting. (8-0)

Construction Project Update: Mr. Rick Hueholt reported Phase 1a will be completed by the end of the week with exception of the tennis courts which will be constructed next summer. Mr. Hueholt also noted the auxiliary gym and fitness center areas are being constructed and the contractors are planning on having that area weather tight by winter so they can work inside.

Academic Presentation: None.

Informational Items: The following were presented for review: requests for buildings and facilities, reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, bond proceeds for high school project, memorial fund, and enrollment report.

Old Business: None.

MONDAY, AUGUST 11, 2014 PAGE 2

Board Committee Reports and Action Items:

Comprehensive Plan Representative - Mr. Rafel, chairperson, no report.

<u>Activities and Personnel Committee</u>—Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion <u>passed</u> as a result of the following vote tally: (8-0)

Mr. Chyko Yes Mr. Coates Yes Mr. Crawford Yes Mr. Fogarty Yes Mr. Markowski Yes Mr. Rafel Yes Mr. Rhoads Yes Mr. Sitler Yes

<u>Long-Term Substitute Resignations</u> – Approval was granted to accept the resignation of long-term substitute 1st grade teacher, Alexandra Creasy, effective immediately.

Retirement Resignation – Approval was granted to accept the following retirement resignation:

			Years of Service	Eligible
Staff Member	<u>Position</u>	Effective	In the District	Stipend
Michael Currey	High School Guidance	end of the 14-15 SY	24	\$1,440

<u>Support Staff Resignation</u> – Approval was granted to accept the resignation of technology technician, Jim Hess, effective August 15, 2014.

<u>Appoint Ag Advisory Council Members</u> – Approval was granted to appoint the following persons to the Ag Advisory Council:

Iulie Book Tracy Krum Doug Brown Paul Schatz Dale Davis Chris Snyder Brian Sokol Marsha Eckrote Donald Edwards Richard Sunday Jennifer Fisher Curt Turner Robert Fogarty Ion Turner John Grabert Paul Yankovich

Jeff Groshek

<u>Alternative Education Staff & Director</u> – Approval was granted to appoint the following Central Columbia/Bloomsburg Alternative Education staff for 2014-15:

The following certified teachers to serve as program instructors at \$20/hour.

John Madden Jason Bartholomew Wilma Jean Craig Brian McNamara Lee Ercolani Lance Miller Kim Gibble Kevin Noll Daryl Heddings Carrie Recla Alice Justice Brett Sarnoski Nicholas Karnes Anita Steely Joe Kelchner Debra Tomaschik Derek Kishbaugh Daniel Yarnell

Approval was granted to appoint Derek Kishbaugh as Program Director at \$20/hour.

Monday, August 11, 2014 Page 3

Extra/Co-Curricular Positions – Approval was granted to appoint the following extra/co-curricular positions for the 2013-14 school year at \$128/unit stipend based on the current collective bargaining unit agreement.

		<u>Units</u>
Salary, Marching Band Advisor		
Salary, Marching Band Drill Designer		
Salary, Marching Band, Band Front 1st Assistant		
Salary, Marching Band, Band Front 2nd Assistant		
Salary, Marching Band, Band Front 3rd Assistant		
Salary, Marching Band, Band Front 4th Assistant		
Salary, Stage Band Director		
Salary, Chorus Director (HS)		
Salary, Theatrical Productions Director	5	
Salary, Theatrical Productions Choral		
Salary, Theatrical Productions Choreographer		
Salary, Theatrical Productions Tech Director		
Salary, Theatrical Productions Orchestra Director	Open	9
Salary, Theatrical Productions, Assistant Director	Jon Joseph	9
Salary, Freshman Class Advisor		
Salary, Junior Class Advisors	Shirley Schrader	5
Salary, Senior Class Advisor		
Salary, Sophomore Class Advisor	Matthew Swinehart	2
Salary, Audio-Visual Technician		
Salary, Audio-Visual High School	Jim Hess	3
	Jenn Bates	2
Salary, Central Silver Screen Advisor	Sharon Kerstetter	5
Salary, Dance Club Advisor	Amber Bassett	8
Salary, FBLA Advisor		
Salary, FBLA Assistant Advisors		
Salary, FFA Advisors		
Salary, Forensic Club Advisor	Open	7
Salary, German Club Advisor		
Salary, Honor Society Advisors		
Salary, Math Club Advisor		
Salary, Spanish Club Advisor		
Salary, Student Council Advisor		
Salary, Varsity Club Advisor	,	
Salary, Yearbook Advisor (Centaur) (HS)		
Salary, Yearbook Business Manager		
Salary, Community Service Advisor		
Salary, CARE Club Advisor (HS)		
Salary, Hunter Safety Course Instructor (MS)		
Salary, Magazine Sales (MS)		
Salary, Student Council Advisors (MS)	Daryl Heddings	4
Salary, Chorus Director (ES)		
Salary, Audio-Visual (ES)		
Salary, Elementary Technology Support		
Salary, Exementary Technology Support		
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Monday, August 11, 2014 Page 4

Extra/Co-Curricular Positions – (Continued)

2xtra/ Co Carricalar 1 Ostrons (Communica)		
,		<u>Units</u>
Salary, Middle School Technology Support	Abbey Flick	4
	Jamie Raski	4
	Megan Kowalchick	4
Salary, High School Technology Support	Thomas Gill	8
Salary, Chorus, Director (MS)		
Salary, Band, Director (MS)		
Salary, Yearbook Advisor (MS)		
Salary, SADD Advisor		
Salary, SADD Assistant Advisor		

<u>Long-Term Substitute Teacher</u> – Approval was granted to appoint Alyssa Wawroski to the position of 1st grade long-term substitute teacher for the 2014-15 school year. Ms. Wawroski will be placed on Step B1 and receive a salary of \$38,412, plus she is eligible for full-benefits.

Appoint Teacher – Approval was granted to appoint Kaitlin Magni to the position of ½ time high school English teacher effective the start of the 2014-15 school year. Ms. Magni will be placed on Step B1 and receive a half-salary of \$19,206, plus she is eligible for half-benefits.

Booster Clubs - Approval was granted to recognize the following booster clubs for the 2013-14 school year:

- Central Columbia Band Boosters
- Central Columbia Elementary PTO
- Central Columbia Football & Cheerleading Boosters

<u>Family Medical & Child Bearing/Rearing Leave Request</u> – Approval was granted for high school language teacher, Amber Bassett, to take Family Medical Leave from on or about September 15, 2014 and continue through on or about November 14, 2014; and Child Bearing/Rearing Leave to begin on or about November 17, 2014 and continue through December 23, 2014.

<u>Modified Unpaid Leave</u> – Approval was granted to modify the unpaid leave request for middle school physical education teacher and assistant field hockey coach, Liberty Woodruff, to return to work on January 5, 2015, instead of the previously approved date of January 20, 2015 at the June 16 board meeting.

<u>Professional Substitutes</u> – Approval was granted to appoint the professional substitute list for the 2014-15 school year. (*Attached*)

<u>Support Staff Substitutes</u> - Approval was granted to appoint the support staff substitute list for the 2014-15 school year. (*Attached*)

Appoint Assistant Director of Co-Curricular Activities – Exhibit #18 pulled for discussion. Mr. Fogarty moved, seconded by Mr. Chyko to grant approval to appoint Ambreelinne Ortman as assistant director of co-curricular activities (high school assistant athletic director) effective August 12, 2014. Ms. Ortman will receive a stipend of \$2,489 (19 units at \$131/unit). This motion passed as a result of the following vote tally: (7-1)

Mr. Chyko	No
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Monday, August 11, 2014 Page 5

<u>Finance, Budget & Insurance Committee</u> – **Consent Agenda**: Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance, budget and insurance actions. This motion <u>passed</u> as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Forensics

<u>Payment of Bills</u> – Approval was granted to issue General Fund checks #70692 through #70783 totaling \$761,997.16, Cafeteria checks #8622 through #8656 totaling \$17,979.25, and First Keystone checks #745 through #751 totaling \$300,067.35. (*Attached*)

<u>Pay Bills from Bond Proceeds for High School Construction Fund</u> – Approval was granted to pay the following bills from the Capital Projects Account:

84 Lumber (MS Room Divider)	\$ 148.61
A.B. Richards (POD Rental)	624.00
Benell, Inc. (Mechanical Contractor Pay)	310,114.11
Cardmember Services (Paint for Entrance Signs)	18.88
Evans Disposal, LLC (Disposal Services)	362.58
Howard Organization (Electrical Contractor Pay)	48,253.50
Modern Fold (MS Room Divider)	3,239.00
Precision Millright & Fabrication (MS Handicap Ramps)	725.35
Prismworks (Technology Infrastructure relocation)	12,000.00
Sherwin Williams (Paint for Mods)	189.56
Skepton Construction, Inc. (General Contractor Pay)	1,403.505.00
Verizon Wireless (Clerk of Works Cell Phone)	63.49
Yanuzzi, Inc. (Construction Contractor)	206,424.00

Pay Bills from Capital Reserve Account – Approval was granted to pay the following bills from the Capital Reserve Account:

Andre & Sons, Inc. (Infield Groomer)	\$ 2,497.90
Evans Disposal, LLC (Football Field – Disposal Services)	374.23
Fromm Electric (MS Keycard Access)	810.00
Mark Conner Electric (ES Parking Lot Light Poles)	2,996.37
Robert C. Young, Inc. (ES/MS Parking Entrances Repair/Sealcoat)	9,400.00

Student Activity Accounts – Approval was granted for the following student activities account for the 2014-15 school year:

Ski Club

	High School		Middle School
Audio-Visual Club	Freshman Class	Sophomore Class	Books Are Fun Club
Bluejay Blends	German Club	Spanish Club	CARE Club
CARE Club	Honor Society	Stage Band	Creative Kids Club
Central Silver Screen	Industrial Arts/TSA	Student Council	MS Student Council
Chorus	Junior Class	Varsity Club	School Store
Community Service	Marching Band	Yearbook	TSA
Concert Band	Math Club	Youth Philanthropy Club	Vocal Music Club
Dance Club	Model UN		
Envirothon	Musical Production/Drama		
FBLA	Science Club		
FFA	Senior Club		

Monday, August 11, 2014 Page 6

Buildings & Grounds Committee – Baseball Stadium Lights Bid – Mr. Crawford moved, seconded by Mr. Chyko, to grant approval to accept the baseball stadium lights bid from Mariano Construction, Inc. from Bloomsburg, in the amount of \$54,550.00.

<u>Bidder</u>	<u>Amount</u>
Mariano Construction, Inc.	\$ 54,550.00
Mark Conner Electric, LLC	134,213.00
Philips Brothers Electrical Contractors, Inc.	171.000.00

This motion <u>passed</u> as a result of the following vote tally: (8-0)

Mr. Chyko Yes Mr. Coates Yes Mr. Crawford Yes Mr. Fogarty Yes Mr. Markowski Yes Mr. Rafel Yes Mr. Rhoads Yes Mr. Sitler Yes

<u>Curriculum, In-Service & Textbooks Committee</u> – **Consent Agenda**: Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. This motion <u>passed</u> as a result of the following vote tally: (8-0)

Mr. Chyko Yes Mr. Coates Yes Mr. Crawford Yes Mr. Fogarty Yes Mr. Markowski Yes Mr. Rafel Yes Mr. Rhoads Yes Mr. Sitler Yes

<u>Course(s)</u> to be <u>Declared for Reimbursement</u> – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position		Course	Credits	Issued By	
Laura Chulock ES Learning Support	540-01	Intro to Teaching of Reading	3	Bloom U	
Carrie Recla 8 th Grade	ED573 ED576	Intro to Educational Admin School Law & Finance	3 3	Bloom U Bloom U	
Tonya Servose Kindergarten	551	Early Literature & Learning	3	Bloom U	

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Wilma Craig	Harrisburg, PA Special Education State Training	09/10/14	General	\$120
Christina Fish	Harrisburg, PA Special Education State Training	09/10/14	General	\$80
Nicholas Karnes	Harrisburg, PA Special Education State Training	09/10/14	General	\$12

MONDAY, AUGUST 11, 2014 PAGE 7

Meeting(s) and/or Conference(s) cont.

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Lyndi McDanels	Harrisburg, PA Special Education State Training	09/10/14	General	\$12
Brett Sarnoski	Harrisburg, PA Special Education State Training	09/10/14	General	\$12

<u>Student Field Trip Request(s)</u> –Approval was granted for the following field trip requests:

		No. of			
Staff Member(s)	Location & Purpose	Students	Date(s)	Fund	Cost
Doug Brown	Bloomsburg Fair FFA Display Setup	14	09/18/14	General	N/C
Daryl Heddings	Bloomsburg Fair MS Art Display Setup	3	09/18/14	General	\$12
Sharon Kerstetter	Bloomsburg Fair HS Home Ec Display Setup	6	09/18/14	General	\$12
Matthew Swinehart	Bucknell University AP English Activity	12	10/09/14	General	\$85
Daryl Heddings/ Kevin Noll	Bloomsburg, PA HS/MS Window Painting	35	10/20/14	General	\$95
Emily Weaver	Germany, Austria, Switzerland German Club Trip	12	03/26/15 - 04/05/15	German Club	\$1,200

Equipment, Supply and Cafeteria Committee - Mr. Rhoads, chairperson, no report.

<u>Transportation Committee</u> – <u>2014-15 Bus Drivers</u> - Mr. Chyko moved, seconded by Mr. Fogarty, to approve qualified school bus/van drivers working for contractors hired by the Central Columbia School District for the 2014-15 school year. (*Attached*) This motion <u>passed</u> as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Markowski	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

MONDAY, AUGUST 11, 2014 PAGE 8

Policy, Legislative, Goals & Evaluation Committee – Approve Policy – Mr. Rhoads moved, seconded by Mr. Chyko to grant approval to accept the following policy:

#5415

— Student iPad Responsible Use Policy & Student/Parent Policy (revised)

This motion <u>passed</u> as a result of the following vote tally: (8-0)

Mr. Chyko Yes Mr. Coates Yes Mr. Crawford Yes Mr. Fogarty Yes Mr. Markowski Yes Mr. Rafel Yes Mr. Rhoads Yes Mr. Sitler Yes

Negotiations & Grievance Committee – Mr. Fogarty reported the meeting with the PLRB on August 13 was cancelled.

<u>Tax Exoneration & Local Revenue Committee</u> – Mr. Crawford, representative, no report.

<u>Vo-Tech Operating Committee</u> – Mr. Fogarty informed the Board if CMAVTS decides to purchase the Seesholtz property Central's share at most will be \$53,000/year. Mr. Fogarty does not expect a vote at the August meeting.

<u>Central Susquehanna Intermediate Unit</u> – Mr. Rhoads, representative, no report.

<u>Discussion Items</u> – No report.

<u>Student Report</u> – No report.

Representative Reports:

<u>Faculty Report</u> – No report.

Administrative Reports -

<u>Dwayne Prosceno</u>, <u>Supervisor of Buildings and Grounds</u>, announced that, due to the new lights on the baseball field, Legion baseball will be holding their regionals here next summer.

John Monick, Technology Director, noted staff are receiving Sapphire training, technology has turned on the parent portal on the website, and the iPad deployment to middle school students is happening this week. Mr. Monick also thanked technology technician, Jim Hess, for his 13 years of service to the district.

<u>Kimberly MacDonald, Food Services Director/ Assistant Business Administrator</u>, stated she has been working on the new menus for school breakfast and lunch with the new state regulations.

<u>Christina Fish, Director of Special Education</u>, announced she had 26 staff members in the district office for a Sapphire training earlier that day.

<u>Carla Sauer, Elementary/Middle School Assistant Principal</u>, stated that during the iPad deployment there will be a better question and answer time for parents this year.

<u>Chris Snyder, High School Assistant Principal</u>, announced there have been many teacher meetings recently to get the new year started.

<u>Chad Heintzelman, Middle School Principal</u>, noted that in the middle school student mailing the administrators included a middle school map so students knew where they were headed on the first day of school.

Monday, August 11, 2014 Page 9

<u>Ieff Groshek</u>, *High School Principal*, announced fall sports have begun.

<u>Tom Sharrow</u>, <u>Elementary School Principal</u>, invited the Board to the first Kindergarten picnic on Wednesday, August 13 from 4:30-6:30.

<u>Annette Lowery</u>, <u>Business Administrator</u>, announced the Centax case has been closed out and Central received the last amount totaling \$30,000. Ms. Lowery also stated the local tax auditor is currently in the district doing their preliminary work.

<u>Tracy Krum, Curriculum Coordinator</u>, noted there have been many meetings in the past weeks to ramp up for the beginning of school.

<u>Harry Mathias</u>, <u>Jr.</u>, <u>Superintendent</u>, mentioned the next week and half is busy with open houses, opening day, new staff orientation, luncheons and the start of school.

Public Comments: None.

Future Meetings:

- Board Meeting at 6:00 p.m., on Tuesday, September 2, 2014, in the district office board room.
- Board Meeting at 6:00 p.m., on Monday, September 15, 2014, in the district office board room.

Executive Session: Mr. Coates called an executive session immediately following the meeting for a personnel matter.

Adjournment: Having no further business, President Coates adjourned the meeting at 6:48 p.m.

Respectfully Submitted, Rosemary J. Nagle, Recording Secretary