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**MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING**

MONDAY, MAY 19, 2014

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**Board Committee Reports and Action Items:**

Comprehensive Plan Representative – Mr. Crawford, representative, no report.

Finance, Budget & Insurance Committee – Consent Agenda: Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance, budget and insurance actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Funds from State and Federal Grants - Approval was granted to apply for and receive funds from state and federal grants for the 2014-15 school year; and further that the Board authorizes the superintendent to sign applications on behalf of the Board for these grants. Grants include, but are not limited to: Vocational Education, Title I, Title II, and Pennsylvania Accountability Block Grant.

Commitment of School Funds – Approval was granted to commit \$1,760,000 to the Capital Projects Fund.

Depository for School Funds – Approval was granted for First Columbia Bank & Trust Company to serve as depository for the 2014-15 school year for:

- General Fund Account
- Capital Reserve Fund
- Athletic Fund
- Capital Improvement Fund
- Debt Service Fund
- Food Service Fund
- Memorial Fund
- Payroll Fund
- Middle School Activity Account Fund
- High School Activity Account Fund
- Athletic Fund Raising Account
- Central Columbia Elementary Fund

Approval was granted for First Keystone National Bank to serve as depository for the 2014-15 school year for:

- General Fund – Lock Box Services (Tax Receipts)
- High School Construction

Payment of Bills – Approval was granted to issue General Fund checks #70174 through #70369 totaling \$2,557,895.40 and Cafeteria checks #8570 through #8588 totaling \$66,257.28. (*Attached*)

Pay Bills from Bond Proceeds for High School Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

The Architectural Studio (Construction Fees)	\$ 36,555.00
A.B. Richards (POD Rental)	1,090.00
Benell, Inc. (Mechanical Contractor Pay #1)	314,771.40
Card Member Services (Boxes for Move & Locating Utilities)	3,110.16
Howard Organization (Electrical Contractor Pay #3)	30,303.45
Skepton Construction, Inc. (General Contractor Pay #3)	430,690.97
Staples Business Advantage (Labels)	36.40
Steve Shannon (Trailer Rental)	1,000.00
Uline (Boxes)	1,514.34
United Inspection Services (Soil Inspections)	347.50
Verizon Wireless (Clerk of Works Cell Phone)	53.52
Whistle Stop Fence Company (General Contractor Pay #2)	951.00
Yanuzzi, Inc. (Plumbing Contractor Pay #1)	71,541.00

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Pay Bills from Capital Reserve Account – Approval was granted to pay the following bills from the Capital Reserve Account:

Dent Plumbing & Heating (Heat Pump for Elementary)                   \$ 4,490.00

Adopt Budget –Exhibit # 13 pulled for discussion. Mr. Silter moved, seconded by Mr. Chyko to grant approval to adopt the final budget for the 2014-15 school year.

The proposed final 2014-15 general budget for the following expenditures:

1000 Instruction .....	\$15,130,763
2000 Supporting Services .....	9,175,528
3000 Operation of Non-Inst. Services .....	618,609
4000 Facilities, Acquisition & Construction .....	-0-
<u>5000 Financing Uses .....</u>	<u>3,058,947</u>
TOTAL GENERAL BUDGET EXPENSES .....	\$27,983,847

and that the Board enacts the following local taxes for the 2014-15 school year.

1. Real Estate Tax.....	40.869 Mills
2. Earned Income Tax .....	1.05%
3. Per Capita Tax, Act 679.....	\$ 5.00
4. Per Capita Tax, Act 511 to a maximum of .....	\$10.00
Mifflin Township .....	\$ 5.00
Mt. Pleasant Township.....	\$ 5.00
North Centre Township.....	\$ 8.00
Orange Township .....	\$ 5.00
Orangeville Boro.....	\$ 5.00
Scott Township .....	\$ 5.00
South Centre Township .....	\$ 5.00
5. Real Estate Transfer Tax to a maximum of.....	1.0%
Mifflin Township .....	.5%
Mt. Pleasant Township.....	.5%
North Centre Township.....	.5%
Orange Township .....	.5%
Orangeville Boro.....	.5%
Scott Township .....	.5%
South Centre Township .....	.5%

The budget includes all staff positions and salaries.

This motion passed as a result of the following vote tally: (7-1)

Mr. Chyko	No
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Activities and Personnel Committee — Mr. Fogarty, chairperson, presented a “first reading” of the Procedures for Minimum Weight Certification Process for Central Columbia Wrestlers.

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**Consent Agenda:** Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Resign Coach – Approval was granted to accept the resignation of Lance Seesholtz as assistant football coach effective immediately.

School Treasurer – Approval was granted to elect Mr. Robert Fogarty as treasurer of the General Fund Account for the 2014-15 school year.

Appoint Custodians – Approval was granted to appoint Paula Benjamin as a full-time 2<sup>nd</sup> shift custodial position effective July 1, 2014. Ms. Benjamin will receive a rate of \$10.05/hour with a 25¢/hour shift differential, 8 hours/day, 52 weeks/year, plus full benefits.

Approval was granted to appoint Sylvia Walck to a full-time 2<sup>nd</sup> shift custodial position effective August 11, 2014. Mrs. Walck will receive a rate of \$10.05/hour with a 25¢/hour shift differential, 8 hours/day, 52 weeks/year, plus full benefits (pro-rated for the 2014-15 school year).

Expulsion for Student X – Approval was granted for the expulsion agreement for high school Student X

- To expel Student X from May 19, 2014 through June 5, 2014.
- While expelled, Student X may not participate in any school activities or be at school events.
- That Student X may not be on the school campus until 3:30p.m., at which time he will attend the Alternative Education Program, without permission from the high school administration or superintendent.
- Contingent upon satisfying all Central Columbia graduation requirements, Student X may participate in commencement activities on Saturday, June 7, 2014.

Job Description – Approval was granted of the IST/RTII Coordinator job description.

Professional Transfers – Approval was granted for Kelsey Diltz to transfer from a half-time gifted position to a full-time 2<sup>nd</sup> grade position effective with the start of the 2014-15 school year. Miss Diltz will be placed on Step B2 and receive a salary of \$40,239, plus she is eligible for full benefits.

Approval was granted for Kevin Noll to transfer from a half-time high school art position to a full-time high school art position effective with the start of the 2014-15 school year. Mr. Noll will be placed on B+24 Step 3 and receive a salary of \$43,161, plus he is eligible for full benefits.

Approval was granted for Annette Thatcher to transfer from only a half-time ESL position to a half-time ESL position and a half-time elementary gifted position (making Mrs. Thatcher full time) effective with the start of the 2014-15 school year. Mrs. Thatcher will be placed on M+30 Step 6 and receive a salary of \$51,326, plus she is eligible for full benefits.

Support Staff Transfer – Approval was granted for Heather Kishbaugh to transfer from a 3½ hour/day, 181 days/year aide position to a 7 hours/day, 181 days/year classroom aide position effective the start of the 2014-15 school year. Mrs. Kishbaugh will receive her 2014-15 hourly rate of \$10.60 and she is eligible for half benefits.

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Professional Staff Substitutes –Approval was granted to appoint the following professional staff substitutes:

Name	Certification
Brenda DeWire	Business/History/English (effective 2014-15 SY)

Support Staff Substitutes - Approval was granted to appoint the following support staff substitutes:

Name	Staff Position
Catherine Ackerman	Instructional Assistant (effective 2014-15 SY)
Kevin Breisch	Custodian/Maintenance

Buildings & Grounds Committee – **Consent Agenda:** Mr. Crawford moved, seconded by Mr. Chyko, for approval of the following buildings and grounds actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

PLANCON H – Approval was granted authorizing the superintendent to submit H01 (General Obligation Notes) and PLANCON H to the Pennsylvania Department of Education.

Bids for JPC Paper, General, and Art Supplies –Approval was granted to award bids for Joint Purchasing Council paper, general and art supplies for the 2014-15 school year:

***Paper Supplies***

Lindenmeyr Monroe	\$ 1,148.65
Unisource Worldwide, Inc.	<u>12,682.80</u>
	<b>\$13,831.45</b>

***General Supplies***

<u>Vendor</u>	<u>Amount</u>
Cascade School Supplies Inc.	\$ 1,613.68
GBC	90.97
Kurtz Brothers	8,144.92
Mid State Battery	2,150.16
National Art & School Supplies	4,276.46
Phillips Supply Co.	1,659.08
Pyramid School Products	8,069.96
School Specialty	<u>3,338.35</u>
	<b>\$29,343.58</b>

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Bids for JPC Paper, General, and Art Supplies Cont:

<u>Vendor</u>	<u>Amount</u>
<i>Art Supplies</i>	
Blick Art Materials	\$ 231.62
Cascade School Supplies Inc.	1,167.74
Kurtz Brothers	1,724.31
National Art & School Supplies	4,441.20
Phillips Supply Co.	124.50
Pyramid School Products	2,299.66
School Specialty	3,805.07
Triarco Art & Craft	<u>218.88</u>
	<b>\$14,012.98</b>

All awards are based on submitted low bids meeting specifications.

Zoning Permit Fee Refund – Exhibit #29 pulled for discussion. Mr. Crawford moved, seconded by Mr. Chyko for approval of the recommendation made by the School District Solicitor to accept the refund of \$50,000 from South Centre Township for the Zoning Permit Fee. With the acceptance of this refund the district's Zoning Permit Fee is \$9,565.90.

Mr. Rhoads stated he still does not agree with this amount and feels it should be less. Mr. Markowski stated he does not agree with the payment amount and feels it is illegal for the township to charge that much.

This motion passed as a result of the following vote tally: (5-3)

Mr. Chyko	No
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	No
Mr. Rhoads	No
Mr. Sitler	Yes

Curriculum, In-Service & Textbooks Committee – A “first reading” was presented for the following high school course proposals. These curriculum changes are recommended by the Act 48 Committee.

- Algebra III
- American Legal Systems
- AP Calculus
- Calculus
- Chemistry II
- Digital Graphics
- Essentials of Personal Fitness
- Family & Consumer Science – Grade 5
- Family & Consumer Science – Grade 6
- Family & Consumer Science – Grade 7
- Family & Consumer Science – Grade 8
- Family Living
- German III
- Graphics & Animation
- Health Issues
- Introduction to Business
- Mathematics – Kindergarten
- Mathematics – Grade 1
- Mathematics – Grade 2
- Mathematics – Grade 3
- Mathematics – Grade 4
- Meteorology
- MS Band
- Music – Grade 5
- Music – Grade 6
- Music – Grade 7
- Music – Grade 8
- Pre-Calculus
- Sports and Entertainment Marketing
- Sports Medicine I
- Sports Medicine II

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**Consent Agenda:** Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Approve Course Proposals – Approval was granted for the following course proposals:

- Art – Grade 5
- Art – Grade 6
- Art – Grade 7
- Art – Grade 8
- Economics
- Forest and Wildlife Management
- Honors Pre-calculus
- Housing/Home Furnishing
- Science – Kindergarten
- Small Business Management
- Spanish IV
- Street Law
- Trigonometry

Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position		Course	Credits	Issued By
Kelsey Diltz ES Gifted	EDIM513	Inquiry Based Learning	3	Wilkes U
Brenda Fetterolf 2 <sup>nd</sup> Grade	EDKU9036	iPads in Education	3	Bloom U
Carrie Recla 8 <sup>th</sup> Grade	Counsel515	Organization and Development	3	Bloom U
	SpecEd502	Principles of Special Ed Law	3	Bloom U
	EdFound579	Super. of Curriculum & Instruction	3	Bloom U
Tonya Servose Kindergarten	516-21	Computers & Curriculum	3	Bloom U

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Meeting(s) and/or Conference(s) –Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Christina Fish	Lancaster, PA 2014 PDE Data Summit	05/18/14 - 05/21/14	General	\$376
Tracy Krum	Lancaster, PA 2014 PDE Data Summit	05/18/14 - 05/21/14	General	\$250
Kimberly Tucker	Lancaster, PA 2014 PDE Data Summit	05/18/14 - 05/21/14	General	\$250

Student Field Trip Request(s) –Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Emily Weaver	Berwick, PA German Honor Society Induction	9	04/28/14	General	\$20
Daniel Yarnell	Espy, PA MS Memorial Day Program	8	05/01/14	General	\$15
Jackie Klingerman	Millville, PA 5 <sup>th</sup> Grade Activity	75+ 75+	05/13/14 05/15/14	General	\$300/day
Kristina Unger	Morris Family Restaurant 4 <sup>th</sup> Grade Lunch Bunch Activity	37+/day	05/15, 05/20, 05/22, & 05/27	PTO Cost of Lunch Guidance \$30/Travel	
Matthew Swinchart	Avoca, PA HS Journalism Activity	6	05/23/14	General	\$60
Jamie Ettinger	Hickory Run State Park 8 <sup>th</sup> Grade Activity	140+	05/29/14	General	\$1,100
Jennifer Fisher	Lightstreet, PA MS Ag Activity	14	05/29/14	General	\$30
Nadeen Swab	Montour Preserve 7 <sup>th</sup> Grade Activity	155	05/29/14	General	\$600
Nadeen Swab	Skatetown 7 <sup>th</sup> Grade Activity	155	06/02/14	General	2,883



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Equipment, Supply and Cafeteria Committee – Food Service Budget and Cafeteria Prices – Mr. Rhoads moved, seconded by Mr. Chyko, for approval of the 2014-15 Food Service Budget and to set meal and milk prices for students and adults beginning with the 2014-15 school year as follows:

**Food Service Budget**

Expenditures	\$760,670.00
Revenues	<u>\$759,400.00</u>
Balance	(\$ 1,210.00)

**Meal & Milk Prices**

Breakfast

• Elementary	\$1.30
• Secondary	\$1.40
• Adult	\$2.20

Lunch

• Elementary	\$2.35
• Secondary	\$2.60
• Adult	\$3.60

Milk	\$.55
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The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Transportation Committee – Bus Driver – Mr. Chyko moved, seconded by Mr. Sitler, to grant approval to appoint the following bus driver:

Drivers

Lori Laubach

Contractor

Fishingcreek

The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

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Policy, Legislative, Goals & Evaluation Committee – Approve Policies –Mr. Rhoads moved, seconded by Mr. Chyko to grant approval to accept the following policies:

- #3701 – Payment of Co-Curricular Salaries (revised)
- #6345 – Gifted Education (new)
- #7100 – Transportation (revised)

This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Negotiations & Grievance Committee – Support Personnel-Non-Bargaining Salaries/Benefits Package – Mr. Fogarty moved, seconded by Mr. Chyko to approve the Support Personnel-Non-Bargaining Salaries/Benefits Package effective July 1, 2014, through June 30, 2015. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Tax Exoneration & Local Revenue Committee – Resolution 05-20-13d – Mr. Klingerman moved, seconded by Mr. Chyko, to grant approval to adopt the 2014 Homestead and Farmstead Exclusion Resolution 05-19-14 regarding real estate tax reduction from Act 1(*attached*). The motion passed as a result of the following vote tally:(8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Vo-Tech Operating Committee – Mr. Fogarty, representative, no report.

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – No report.

Student Report – No report.

**Representative Reports:**

Faculty Report – No report.

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Administrative Reports –

Chris Snyder, High School Assistant Principal, informed the Board 9 students placed advanced on the NOCTI test and 99 seniors went to Ricketts Glen for their senior trip.

Chad Heintzelman, Middle School Principal, announced there would be a Memorial Day program on May 30 and the Middle School Academic Awards Ceremony will be held on June 4.

Harry Mathias, Jr., Superintendent, mentioned to the Board there have been internal discussions of holding the 2014-15 Musical at the Caldwell Consistory. The total cost of holding the musical at the Caldwell would be \$2,500. Mr. Mathias recommended providing the musical with a \$5,000 budget line. This money will come from internal transfers within the high school budget. Mr. Mathias also noted the middle and high school band/chorus concerts will be held at Berwick School District during the high school renovation.

**Public Comments:** None.

**Future Meetings:**

- Board Meeting at 6:00 p.m., on Monday, June 2, 2014, in the district office board room.
- Board Meeting at 6:00p.m., on Monday, June 16, 2014, in the district office board room.

**Adjournment:** Having no further business, President Coates adjourned the meeting at 7:08 p.m.

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Respectfully Submitted,  
Rosemary J. Nagle, Recording Secretary