
MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

MONDAY, APRIL 14, 2014

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Informational Items: The following were presented for review: requests for buildings and facilities, reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, 2013 high school construction fund, memorial fund, and enrollment.

Old Business: None.

Board Committee Reports and Action Items:

Comprehensive Plan Representative – Mr. Crawford, representative, no report.

Activities and Personnel Committee – Mr. Fogarty, chairperson, presented a “first reading” for the IST/RTII Coordinator job description.

Consent Agenda: Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Business Office Secretary – Accounting Clerk – Approval was granted to appoint Julie Lurowist to the position of Business Office Secretary – Accounting Clerk effective April 15, 2014. Ms. Lurowist will receive a starting rate of \$10.75/hour. She will work 8 hours/day, 50 weeks/year, and she is eligible for full-benefits (pro-rated for the 2013-14 school year).

Child Bearing Rearing Leave Extension – Approval was granted for Erika Issler, elementary teacher, to extend her child bearing/ rearing leave through the 2014-15 school year.

Family Medical Leaves – Approval was granted for Amber Bassett, high school language teacher, to take family medical leave on or about September 15, 2014 and continue through November 3, 2014.

Approval was granted for Jessica Clark, long-term substitute aide, to take family medical leave on or about May 26, 2014 and continue through September 20, 2014.

Approval was granted for Carol I Wagner, van driver/cafeteria worker, to take family medical leave from March 20, 2014 and continue through the end of the 2013-14 school year.

Retirement Resignation – Approval was granted to accept the following retirement resignation:

<u>Staff Member</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service In the District</u>	<u>Eligible Stipend</u>
Mary Richart	Custodian	August 8, 2014	6	\$360

Professional Staff Substitutes – Approval was granted to appoint the following professional staff substitutes:

<u>Name</u>	<u>Certification</u>
Joe Petruncio	All Areas
Jill Reed	Special Ed/Grade PK-4
Alyssa Wawroski	Grades PK-4

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Support Staff Substitutes - Approval was granted to appoint the following support staff substitutes:

<u>Name</u>	<u>Staff Position</u>
Suzanne Scatena	Instructional Assistant

Finance, Budget & Insurance Committee – **Consent Agenda:** Mr. Sitler moved, seconded by Mr. Chyko, for approval of the following finance, budget and insurance actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Resolution 04-14-14 – Approval was granted to adopt Resolution 04/14/14 authorizing issuance of individual procurement cards through PLIGIT. (*attached*)

Payment of Bills – Approval was granted to issue General Fund checks #70008 through #70173 totaling \$2,174,482.12, Cafeteria checks #8547 through #8569 totaling \$89,583.83, and First Keystone checks #740 through #741 totaling \$900,009.34. (*Attached*)

Pay Bills from 2013 HS Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

The Architectural Studio (Construction Fees)	\$ 18,720.46
A.B. Richards (POD Rental)	327.00
Skepton Construction, Inc. (General Contractor Pay #2)	162,000.00
Howard Organization (Electrical Contractor Pay #1 & 2)	82,279.35
Verizon Wireless (Clerk of Works Cell Phone)	53.48

Pay Bills from Capital Reserve Account – Approval was granted to pay the following bills from the Capital Reserve Account:

Rugged Protection (iPad Covers)	\$ 2,673.98
Barry's Service Station (Mower)	15,271.63
Yanuzzi, Inc. (ES Boiler Replacement)	104,000.00

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Tentative Budget for the 2014-15 School Year – Exhibit #20 pulled for discussion. Mr. Sitler moved, seconded by Mr. Chyko to grant approval to adopt of tentative budget for the 2014-15 school year.

The tentative 2014-15 general budget for the following expenditures:

1000 Instruction.....	\$15,130,763
2000 Supporting Services.....	9,175,528
3000 Operation of Non-Inst. Services.....	618,609
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>3,058,947</u>
TOTAL GENERAL BUDGET EXPENSES	\$27,983,847

and that the Board enacts the following local taxes for the 204-15 school year.

1. Real Estate Tax.....	40.869 Mills
2. Earned Income Tax.....	1.05%
3. Per Capita Tax, Act 679	\$ 5.00
4. Per Capita Tax, Act 511 to a maximum of	\$10.00
Mifflin Township	\$ 5.00
Mt. Pleasant Township.....	\$ 5.00
North Centre Township	\$ 8.00
Orange Township	\$ 5.00
Orangeville Boro	\$ 5.00
Scott Township.....	\$ 5.00
South Centre Township.....	\$ 5.00
5. Real Estate Transfer Tax to a maximum of.....	1.0%
Mifflin Township5%
Mt. Pleasant Township.....	.5%
North Centre Township5%
Orange Township5%
Orangeville Boro5%
Scott Township.....	.5%
South Centre Township.....	.5%

Mrs. Emily Weaver presented to the Board the impact she felt making German a ½ day position, especially with the upper level classes. Mr. Coates stated the current recommendation would still allow for German I, II, III, and IV to still be taught independently from each other and with current enrollment numbers support a half day program.

Mr. Chyko voiced his concern on only raising taxes the 2.6% for the Act 1 index and not also using some exceptions. He recommended the Board also use some of the exceptions that were approved by PDE. The other Board members did not want to approve more than the 2.6% Act 1 index amount.

This motion passed as a result of the following vote tally: (7-1)

Mr. Chyko	No
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

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Buildings & Grounds Committee – **Consent Agenda:** Mr. Crawford moved, seconded by Mr. Chyko, for approval of the following buildings and grounds actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Change Order E-01 – Approval was granted of Change Order E-01 (Howard #1R) with Howard Organization, Inc., increasing the contract sum in the amount of \$59,267.04 to provide power, systems and telecommunications from the middle school to the temporary modular classrooms.

Change Order E-02 – Approval was granted of Change Order E-02 (Howard #2) with Howard Organization, Inc., increasing the contract sum in the amount of \$8,977.61 to provide new 12 STR MM and 24 STR SM fiber from the administration office IT room to the new MDF located in the high school.

Zoning Permit Fee Settlement Agreement – Approval was granted of the School District Solicitor’s recommendation to pay \$8,000.00 to South Centre Township for the Zoning Permit Fee for the high school renovation project. This settlement agreement supersedes the Township’s Zoning Permit Fee Structure. The District agrees to withdraw their appeal to the fee. This settlement is not precedential.

After the vote was taken Mr. Rhoads asked to change his vote which is not permissible. Mr. Rhoads then asked to place a note in the minutes that he does not agree with the zoning permit fee settlement agreement and feels the district should not have to pay a fee at all, in which case, he meant to vote no for the buildings and grounds committee vote.

Curriculum, In-Service & Textbooks Committee – A “first reading” was presented for the following high school course proposals. These curriculum changes are recommended by the Act 48 Committee.

- | | |
|----------------------------------|-----------------------------|
| • Art – Grade 5 | • Housing/Home Furnishing |
| • Art – Grade 6 | • Science - Kindergarten |
| • Art – Grade 7 | • Small Business Management |
| • Art – Grade 8 | • Spanish IV |
| • Economics | • Street Law |
| • Forest and Wildlife Management | • Trigonometry |
| • Honors Pre-calculus | |

Consent Agenda: Mr. Markowski moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

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Approve Course Proposals – Approval was granted for the following course proposals:

- Agricultural Science II
- Agricultural Science III
- Agricultural Science IV
- Algebra II
- Animal Science
- Bake Shop
- Child Development
- Environmental Science
- Futures II (revised)
- Geometry
- Gourmet Foods
- Honors Geometry
- Modern World History (revised)
- Oceanography
- Spanish III
- Special Foods
- Sports Nutrition

Course(s) to be Declared for Reimbursement – Approval was granted for the following request(s) for course(s) declared for reimbursement:

Staff Member/Position		Course	Credits	Issued By
Daniel Adams	500-11	Intro to the Helping Professions	3	Bloom U
3 rd Grade	550-11	Intro to Sec. School Counseling	3	Bloom U
	508-11	Appraisal Techniques in Counseling	3	Bloom U
Laura Chulock	546	Reading in the Content Areas	3	Bloom U
ES Learning Support				
Allison Davis	553-19	Practicum in Reading	3	Bloom U
Grade 1				
Julie Flick	506-01	Intro to Early Intervention	3	Bloom U
Kindergarten	530-31	Instructional Practices for Moderate/ Severe Disabilities	3	Bloom U
Robin Harder	9036	iPads for Education	3	CSIU
HS English				
Kara Rumberger	8237	Foundations of Sport Performance	3	Missouri U
HS Phys Ed				
Shirley Schrader	9036	iPads for Education	3	CSIU
HS Business				

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Meeting(s) and/or Conference(s) –Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Laurie Witmer	Millersville University 2014 PAGE Conference	04/23/14 - 04/25/14	General	\$516
Sonya Smith	Hershey, PA Annual PSLA Conference	05/01/14 - 05/03/14		N/C
Christina Fish	Lehigh University Special Education Law Conference	05/09/14	General	\$303
Dan Adams	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Courtney Baccile	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Allison Davis	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Kelsey Diltz	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Shara Evanoski	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Michael Groff	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Carmen High	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Amanda Jankowski	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Carla Sauer	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Kristen Savage	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Tom Sharrow	Hershey, PA RtII Forum	05/19/14 - 05/21/14	Title I	\$90
Andy Belolan	Nashville, TN FBLA National Leadership Conf.	06/27/14 - 07/03/14	General	\$2,546
Brenda DeWire	Nashville, TN FBLA National Leadership Conf.	06/27/14 - 07/03/14	General	\$1,940
Holly Hippenstiel	Nashville, TN FBLA National Leadership Conf.	06/17/14 - 07/03/14	General	\$1,940

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Student Field Trip Request(s) –Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Bridget Mathias	Geisinger Sports Medicine Activity	14	03/28/14	General	\$25
Kevin Haile	Nazareth, PA HS Guitar Class Activity	46	04/16/14	General	\$580
Jennifer Flick	Bloomsburg University SCORE Conference	16	04/23/14		N/C
Beth Strayer	Orangeville Nursing Home 3 rd Grade Activity	40	04/23/14& 05/23/14	General	\$100/trip
Laurie Witmer	Harrisburg, PA State K'Nex Challenge	4	05/02/14	General	\$120
Jim Fiedler	NYC MS History Activity	50	05/03/14		N/C
Sharon Seesholtz	Berwick, PA YIP Activity	12	05/05/14	General	\$20
Lora Stone	Vo-Tech Accelerated Reader Activity	50	05/08/14	General	\$562
Curt Turner	Orangeville, Turbotville, Buckhorn HS Animal Science Activity	11	05/09/14	General	\$50
Jason Bartholomew	Ricketts Glen State Park Senior Class Trip	115	05/13/14	Activity Acct Student Fee	\$650 \$10
Madge Schworer	Montour Preserve MS Envirothon Competition	20	05/13/14	General	\$200
Nathan Johnson	Harrisburg, PA 6 th Grade Activity	155	05/14/14	General	\$3,340
Laurie Witmer	Moosic, PA MS Gifted Activity	17	05/16/14	General	\$430
Jim Fiedler	Philadelphia, PA 8 th Grade Activity	40	05/17/14	General	\$685
Laurie Witmer	Carlisle, PA MS Computer Fair	4	05/21/14	General	\$140
Lora Stone	Knoebels Student Council & AR Trip	200+	05/27/14	General	\$750
Apryle Heintzelman	Pioneer Tunnel 4 th Grade Activity	145	05/29/14	PTO	\$800

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Student Field Trip Request(s) cont:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Brenda DeWire	Nashville, TN FBLA National Leadership Conference	7	06/27/14 - 07/03/14	General/Activity Account/Student Fee	\$11,759

Equipment, Supply and Cafeteria Committee – Bids for JPC Cafeteria Supplies – Mr. Rhoads moved, seconded by Mr. Chyko to grant approval to award bids for cafeteria supplies and equipment for the 2013-14 school year:

<u>Vendor</u>	<u>Amount</u>
Calico Industries Inc.	\$3,474.60
PA Paper & Supply	751.00
XPEDX-Harrisburg	<u>123.70</u>
	\$4,349.30

All awards are based on submitted low bids meeting specifications.

The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Food Service Budget/Proposed Meal Costs for 2014-15: Ms. MacDonald presented her 2014-15 budget. She stated that some of her concerns this year are our declining enrollment, declining participation in the high school, the increased usage of paper supplies due to the high school and middle school being joined in 2014-15, and the projected 7-9% cost increase in food and supplies. Ms. MacDonald noted that she is requesting a price increase of \$0.10 for school breakfast and lunches for both students and staff. Milk prices will stay the same.

Transportation Committee – Bus Driver – Mr. Chyko moved, seconded by Mr. Fogarty, to grant approval to appoint the following bus driver:

<u>Drivers</u>	<u>Contractor</u>
Leslie Mastroianni	Fishingcreek

The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Policy, Legislative, Goals & Evaluation Committee – Mr. Rhoads, chairperson, presented a “first reading” for the following policies:

- #3701 – Payment of Co-Curricular Salaries (revised)
- #6345 – Gifted Education (new)
- #7100 – Transportation (revised)

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Negotiations & Grievance Committee – Mr. Fogarty moved, seconded by Mr. Chyko, for approval of the following negotiations and grievance actions. This motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Memorandum of Agreement with CCESPA (Café) – Approval was granted of the Memorandum of Agreement between the Central Columbia Educational Support Personnel Association and the Central Columbia School District for the assistant cook replacement. (*attached*)

Memorandum of Agreement with CCESPA (Summer) – Approval was granted of the Memorandum of Agreement between the Central Columbia Educational Support Personnel Association and the Central Columbia School District for staffing summer 2014 high school renovation work. (*attached*)

Tax Exoneration & Local Revenue Committee – Per Capita Exoneration – Mr. Klingerman moved, seconded by Mr. Chyko to grant approval for the following Per Capita Tax exoneration for the 2014 tax year:

	Requests	Approved	Denied
North Centre Township	1	0	1
South Centre Township	1	1	0
Mifflin Township	1	1	0
Mt. Pleasant Township	0	0	0
Orangeville Boro	0	0	0
Orange Township	0	0	0
Scott Township	2	2	0
Totals	5	4	1
Revenue Exonerated		\$40	

The motion passed as a result of the following vote tally: (8-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Fogarty	Yes
Mr. Klingerman	Yes
Mr. Markowski	Yes
Mr. Rhoads	Yes
Mr. Sitler	Yes

Vo-Tech Operating Committee – Mr. Fogarty reported Millville Area School District is considering purchasing the Seesholtz greenhouse next to the vo-tech school. Mr. Fogarty also stated the 9th grade exploratory program will be going to a 1/2 year but will not receive additional funding as thought.

Central Susquehanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – No report.

Student Report – No report.

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Representative Reports:

Faculty Report – Mrs. Jenn Bates reported the elementary school iPad initiative is going well. She stated the high school held a bullying presentation on March 27 and it was very well received by the students. Mrs. Bates then announced many students in FBLA will be going to National Competition in Nashville, TN this June.

Administrative Reports –

Dwayne Prosceno, Buildings and Grounds Supervisor, noted he is working on a PPL rebate where PPL will replace the outside lighting to the elementary school with no cost to the district.

John Monick, Technology Director, stated the technology team is updating all the technology for the 2014-15 school year.

Chris Snyder, High School Assistant Principal, informed the Board the Chapter 339 Corrective Action Plan was approved by PDE and the district has 18 seniors taking the NOCTI exams in May.

Jeff Groshek, High School Principal, reported senior exit interviews will be held April 25th and during the interviews grades 9-11 will be doing activities with the Army.

Chad Heintzelman, Middle School Principal, stated the Math, Reading, and Writing PSSAs have been taken and the Science PSSAs will be taken in the next few weeks.

Carla Sauer, Assistant Elementary/Middle School Principal, mentioned the final Title I reading night will be on May 6th and it will be baseball themed.

Tom Sharron, Elementary School Principal, passed a thank you letter around from a man who suffered a heart attack while working on the elementary school boilers to the staff who saved his life.

Annette Lavery, Business Administrator, thanked the Board for hiring the new business office secretary.

Tracy Krum, Curriculum Coordinator, stated the new teacher evaluations have created great conversations between administrators and teachers.

Harry Mathias, Jr., Superintendent, elaborated on the PPL concerns for the high school project.

Public Comments: None.

Future Meetings:

- Board Meeting at 6:00 p.m., on Monday, May 5, 2014, in the district office board room.
- Board Meeting at 6:00p.m., on Monday, May 19, 2014, in the district office board room.

Adjournment: Having no further business, President Coates adjourned the meeting at 7:47 p.m.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary