

CENTRAL COLUMBIA SCHOOL DISTRICT
4777 Old Berwick Road
Bloomsburg, PA 17815

MINUTES OF THE CENTRAL COLUMBIA BOARD MEETING

TUESDAY, FEBRUARY 18, 2014

Call to Order: A meeting of the Central Columbia Board of School Directors was held at 6:00 p.m., on Tuesday, February 18, 2014, at the district office board room, President Coates presiding.

Roll Call:

Members Present: Mr. Coates, President
Mr. Fogarty, Treasurer, left @ 6:15p.m.
Mr. Chyko
Mr. Crawford
Mr. Klingerman
Mr. Rafel
Mr. Rhoads

Members Absent: Mr. Sitler, Vice President
Mr. Markowski

Staff Present: Christina Fish, Director of Special Education
Jeff Groshek, High School Principal
Chad Heintzelman, Middle School Principal
Tracy Krum, Curriculum Coordinator
Annette Lowery, Business Administrator/Board Secretary
Kimberly MacDonald, Food Services Director/Assistant Business Administrator
Harry Mathias, Superintendent
John Monick, Technology Director
Dwayne Prosceno, Supervisor of Buildings and Grounds
Carla Sauer, Elementary/Middle School Assistant Principal
Thomas Sharrow, Elementary School Principal
Chris Snyder, High School Assistant Principal

Recognition of Guests: Michael Bell, architect, Douglas Brown, community member, Jackie Flook, community member, Rick Hueholt, clerk of works, Nathan Johnson, community member, Sharon Kerstetter, faculty rep., Curt Santee, architect, and Kaitlyn Thursby, community member.

Minutes: Mr. Chyko moved, seconded by Mr. Fogarty, passed unanimously with a voice vote, for approval of minutes from the Board Meeting on January 20, 2014. (7-0)

High School Project Contracts: Mr. Curt Santee and Mr. Michael Bell presented the Board with a 3D simulation of the interior and exterior of the renovated high school.

High School Project Financing Discussion – Ms. Jamie Doyle presented the Board with two options for the 2014 financing portion of the high school project. She stated with Option 1 the Board would borrow \$11,710,000 which would be non-bank qualified. She then noted with Option 2 the Board would borrow \$9,995,000 which would be bank qualified. With Option 2 the Board will have to commit an additional \$1,715,000 to capital reserve to cover the whole project. With both options the Board will be required to borrow \$9,995,000 in the 2015 calendar year. The Board chose to go with Option 2.

Academic Presentation: None.

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High School Project Construction Contracts – Mr. Crawford moved, seconded by Mr. Chyko to grant approval for the following High School Project Contracts:

<u>Contract Type</u>	<u>Company</u>	<u>Base Bid</u>	<u>Alternates</u>	<u>Final Cost</u>
General	Skepton Construction	\$18,400,000	G3, G9, G10	\$18,205,500
Plumbing	Yanuzzi, Inc.	\$2,200,000	P3, P7, P9	\$2,136,500
Mechanical	Benell, Inc.	\$5,335,000	M5	\$5,335,100
Electrical	Howard Organization, Inc.	\$3,567,700	E3, E4, E7, E8, E10, E11	\$3,536,100
Asbestos #1	Safeco	\$275,746		\$275,746
Asbestos #2	Sargent Enterprises, Inc.	\$59,900		59,900

This motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Informational Items: The following were presented for review: requests for buildings and facilities, reports on food service fund, general fund, capital reserve, middle school and high school activity accounts, athletic fund raising, high school construction fund, 2013 high school construction fund, memorial fund, and enrollment.

Old Business: None.

Board Committee Reports and Action Items:

Comprehensive Plan Representative – Mr. Crawford, representative, no report.

Activities and Personnel Committee — **Consent Agenda:** Mr. Rafel moved, seconded by Mr. Chyko, for approval of the following activities and personnel actions. This motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Appoint Coaches - Approval was granted to appoint the following coaching positions effective immediately:

Ray Bull	2 nd Asst. Girls Soccer (JH)	15 units	\$1,920 (\$128/unit)
Sandra Mowery	2 nd Asst. Softball	15 units	\$1,920 (\$128/unit)
Kevin Noll	2 nd Asst. Boys' Soccer (JH)	19 units	\$2,432 (\$128/unit)
Darren Rider	2 nd Asst. Baseball	15 units	\$1,920 (\$128/unit)

Junior High Assistant Director of Co-Curricular Activities— Approval was granted to appoint Dwayne Prosceno as the junior high assistant director of co-curricular activities (middle school assistant athletic director) effective July 1, 2014. Mr. Prosceno will receive a stipend of \$2,489 (19 units at \$131/unit).

Professional Staff Substitutes –Approval was granted to appoint the following professional staff substitutes:

<u>Name</u>	<u>Certification</u>
Christopher Ciummie	Citizenship 7-12

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Declare Job Abandonment – Approval was granted to declare that Dorothy Disidoro abandoned her full-time business office secretary position effectively immediately; therefore, terminating her employment status with the district.

Finance, Budget & Insurance Committee – **Consent Agenda:** Mr. Klingerman moved, seconded by Mr. Chyko, for approval of the following finance, budget and insurance actions. This motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Audit Report – Approval was granted to accept the single audit report for the year ended June 30, 2013, as prepared by Wagner, Dreese, Elsasser & Associates, P.C.

Preliminary Budget for 2014-15 – Approval was granted to adopt the preliminary 2014-15 general budget for the following expenditures:

1000 Instruction.....	\$15,375,426
2000 Supporting Services.....	9,140,011
3000 Operation of Non-Inst. Services.....	618,609
4000 Facilities, Acquisition & Construction	-0-
<u>5000 Financing Uses</u>	<u>3,212,000</u>
TOTAL GENERAL BUDGET EXPENSES	\$28,346,046

and that the Board enacts the following local taxes for the 2014-15 school year.

1. Real Estate Tax	44.250Mills
2. Earned Income Tax	1.05%
3. Per Capita Tax, Act 679	\$ 5.00
4. Per Capita Tax, Act 511 to a maximum of	\$10.00
Mifflin Township	\$ 5.00
Mt. Pleasant Township.....	\$ 5.00
North Centre Township	\$ 8.00
Orange Township	\$ 5.00
Orangeville Boro	\$ 5.00
Scott Township.....	\$ 5.00
South Centre Township	\$ 5.00
5. Real Estate Transfer Tax to a maximum of.....	1.0%
Mifflin Township5%
Mt. Pleasant Township.....	.5%
North Centre Township5%
Orange Township5%
Orangeville Boro5%
Scott Township.....	.5%
South Centre Township5%

The Board is aware the millage rate is higher than what will be required, but wanted to remain eligible for Act 1 exceptions.

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Resolution 02-18-14 – Approval was granted to adopt Resolution 02-18-14 authorizing the Administration to work with Public Financial Management, as Financial Advisor, Rhoads & Sinon, as Bond Counsel and the local Solicitor in conjunction with a bank qualified financing in the amount of \$9,995,000 for the purpose of funding a portion of the Central Columbia High School project via a competitive Internet auction.

Timeline: February 18 Board Authorizes Finance Team to Proceed; March 3 Sale; and April 8 Settlement.

Grant Solicitor Authority – Approval was granted to give the school district solicitor authority to file an appeal on behalf of the School Board for the South Centre Township Zoning Permit Fees.

Payment of Bills – Approval was granted to issue General Fund checks #69736 through #69826 totaling \$1,596,214.39, Cafeteria checks #8503 through #8517 totaling \$37,325.58, and First Keystone checks #737 through #739 totaling \$300,043.30. (*Attached*)

Pay Bills from 2013 HS Construction Fund – Approval was granted to pay the following bills from the Capital Projects Account:

The Architectural Studio (Construction Documents)	\$ 42,647.50
South Centre Township Supervisors (Zoning Permit)	59,565.90

Grant Superintendent Authority to Apply for Act 1 Exceptions – Approval was granted to give the Superintendent authority to apply for Act 1 budget exceptions.

Buildings & Grounds Committee – Consent Agenda: Mr. Crawford moved, seconded by Mr. Chyko, for approval of the following buildings and grounds actions. This motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Naming of Baseball Field – Approval was granted to name the baseball field “Don Engle Memorial Field”.

Authorization of High School Project Change Orders – Approval was granted for Harry Mathias, Superintendent and Dwayne Prosceno, Supervisor of Buildings and Grounds, to be allowed to accept changes in the work during the construction of the Central Columbia High School, up to the amount of \$10,000, for the purpose of not delaying the Construction Schedule. Final approval of the Change Orders based upon the recommendation Mr. Mathias and Mr. Prosceno shall be by the Central Columbia Board of School Directors.

Enter PDE PLANCON F Document into Minutes – Approval was granted to enter the PLANCON F Letter and Document from PDE into the official minutes. (*attached*)

Curriculum, In-Service & Textbooks Committee – Consent Agenda: Mr. Rafel moved, seconded by Mr. Chyko, for approval of the following curriculum, in-service, and textbook actions. This motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

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Approve Course Proposals – Approval was granted for the following course proposals:

- German II
- Honors Algebra II
- Intro to 3D Design: Sculpture and Ceramics
- Spanish II

Meeting(s) and/or Conference(s) – Approval was granted of the following meeting(s) and/or conference(s):

Staff Member	Location & Purpose	Date(s)	Fund	Cost
Lyndi McDaniels	Vo-Tech Columbia Montour Transition Council Meeting	02/11/14		N/C
Brenda DeWire	Hershey, PA FBLA State Officer Interview	02/22/14	General	\$31
Laurie Witmer	CSIU Gifted Symposium	03/07/14 - 03/08/14	General	\$18
Kevin Haile	Western Wayne HS PMEA Region IV Band Festival	03/12/14 - 03/14/14	General	\$368
Brenda DeWire	Wilkes-Barre, PA HS Business Trip	03/14/14	General	\$31
Kimberly Tucker	Hershey, PA Child Accounting & PIMS Conference	03/19/14 - 03/21/14	General	\$681
Erin Lehman	Southern Columbia SD PEMAN District 8 Chorus Festival	04/25/14		N/C
Tracy Krum	Champion, PA PAFPC Annual Conference	04/27/14 - 04/30/14	General	\$1,351
Annette Lowery	Champion, PA PAFPC Annual Conference	04/27/14 - 04/30/14	General	\$934
Carla Sauer	Champion, PA PAFPC Annual Conference	04/27/14 - 04/30/14	General	\$934
Jennifer Bates	Hershey, PA Librarian Conference	05/01/14 - 05/03/14	General	\$678

Revised 2013-2014 School Calendar – Approval was granted to adopt the revised 2013-2014 school calendar.
(attached)

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Student Field Trip Request(s) –Approval was granted for the following field trip requests:

Staff Member(s)	Location & Purpose	No. of Students	Date(s)	Fund	Cost
Brenda DeWire	Hershey, PA FBLA State Officer Interview	1	02/22/14	General	\$100
Tom Gill	Millersville, PA HS Robotics Activity	8	03/01/14	General	\$140
Laurie Witmer	CSIU MS Computer Fair Competition	35	03/03/14	General	\$230
Laurie Witmer & Kelsey Diltz	CSIU STEM Design Challenge Competition	18	03/04/14	General	\$255
Laurie Witmer	CSIU STEM Design Challenge Competition	8	03/10/14	General	\$280
Kevin Haile	Western Wayne HS PMEA District IV Band Festival	4	03/12/14 - 03/14/14	General	\$284
Brett Sarnoski	Anderson, SC Baseball Camp	19	03/12/14 - 03/16/14	Athletics	\$2,500
Brenda DeWire	Wilkes-Barre, PA HS Business/Marketing Activity	35	03/14/14	General	\$350
Bridget Mathias	NYC \$50/student HS Sports Meds Activity	42	03/21/14	Activity Acct	
Carole Connolley	Danville, PA HS Career Day Activity	12	04/04/14	General	\$50
Marina Gresh	Southern Columbia SD PMEA District 8 Chorus Festival	6	04/25/14	General	\$100
Erin Lehman	Southern Columbia SD PMEA District 8 Chorus Festival	6	04/25/14	General	\$100
Suzanne Kocher	Penn's Cave 3 rd Grade Activity	140	05/02/14	PTO	\$2,368
Kevin Haile	Hershey, PA \$58/student HS Band Activity	48	05/10/14	Band Boosters	
Kristen Savage	Lake Tobias 2 nd Grade Activity	151	05/23/14	PTO	\$1,400

Equipment, Supply and Cafeteria Committee – Mr. Rhoads, chairperson, no report.

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Transportation Committee – Bus Driver – Mr. Chyko moved, seconded by Mr. Crawford, to grant approval to appoint the following bus drivers:

<u>Drivers</u>	<u>Contractor</u>
Deborah Hemsarth	Fishingcreek
Garrett Lowe	Fishingcreek
Joselle Pascoe	Fishingcreek

The motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Policy, Legislative, Goals & Evaluation Committee – Approve Policy – Mr. Rhoads moved, seconded by Mr. Chyko to grant approval to accept the following policy:

- #5414– Acceptable Use of Internet, Computers, and Network Resources (revised)

This motion passed as a result of the following vote tally: (5-1)

Mr. Chyko	No
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Negotiations & Grievance Committee – Consent Agenda: Mr. Chyko moved, seconded by Mr. Klingerman, for approval of the following negotiations and grievance actions. The motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Approve Memorandum of Agreement w/ District Administrators –Approval was granted for the Memorandum of Agreement between the Central Columbia Administrators and the Central Columbia School District. *(attached)*

Approve Memorandum of Agreement w/ Central Columbia Educational Support Association –Approval was granted for the Memorandum of Agreement between the Central Columbia Educational Support Association and the Central Columbia School District. *(attached)*

Approve Memorandum of Agreement w/ Non-Bargaining Support Personnel –Approval was granted for the Memorandum of Agreement between the Central Columbia Non-Bargaining Support Personnel and the Central Columbia School District. *(attached)*

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Tax Exoneration & Local Revenue Committee – **Consent Agenda:** Mr. Klingerman moved, seconded by Mr. Chyko, for approval of the following tax exoneration & local revenue actions. The motion passed as a result of the following vote tally: (6-0)

Mr. Chyko	Yes
Mr. Coates	Yes
Mr. Crawford	Yes
Mr. Klingerman	Yes
Mr. Rafel	Yes
Mr. Rhoads	Yes

Turn Over Delinquent Per Capita Taxes – Approval was granted to excuse the school district from collecting delinquent Per Capita taxes for 2013, and that these delinquent taxes are turned over to Berkheimer Associates for collection. The following table shows the amount of delinquent Per Capita tax accounts due for 2013.

	North	South	Mt.	Orange	Orange		
Delinquent	Centre	Centre	Mifflin	Pleasant	Boro	Twp.	Scott
	203	271	179	121	42	111	357

Turn Over Delinquent Real Estate Taxes – Approval was granted to excuse the school district from collecting delinquent Real Estate taxes for 2013, and that these delinquent taxes are turned over to the County Assessor's Office for collection. The following table shows the amount of delinquent Real Estate tax accounts due for 2013.

	North	South	Mt.	Orange	Orange		
Delinquent	Centre	Centre	Mifflin	Pleasant	Boro	Twp.	Scott
	115	134	92	39	19	61	130

Vo-Tech Operating Committee – Mr. Chyko, representative, no report.

Central Susquebanna Intermediate Unit – Mr. Rhoads, representative, no report.

Discussion Items – No report.

Governor's Budget – Mr. Mathias presented the Governor's proposed budget. Mr. Mathias stated there is a new program proposed called the Ready to Learn Grant and the district's share would be roughly \$247,000. Mr. Mathias recommended the Board keep their current estimate in the budget because he suspects this grant will not go through. Special Education funding received a \$20 milling bump. Central Columbia should see a \$10,000-\$20,000 increase. He noted there is no new funding in the upcoming budget for PLANCON reimbursement. Mr. Mathias mentioned that much of the proposed budget will change before final approval in June.

Student Report – No report.

Representative Reports:

Faculty Report – Mrs. Sharon Kerstetter reported at the elementary school each 4th grader was paired with a kindergartener to help with reading valentines. She then reported at the high school three students advanced to all-state chorus and 25 students advanced in county band.

Administrative Reports –

Dwayne Prosceno, Buildings and Grounds Supervisor, noted the new mower is ready for Spring.

John Monick, Technology Director, stated iPad Phase 1 students have their iPads and the middle school students are taking their devices home on Wednesday.

Christina Fish, Special Education Director, mentioned there were 17 students identified during the preschool transition meeting recently.

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Chris Snyder, High School Assistant Principal, announced the high school musical “Hello Dolly” will be showing February 28-March 2 and tickets are still available.

Chad Heintzelman, Middle School Principal, said the middle school has been working through the iPad policy and rules with students. Mr. Heintzelman thanked Mr. Monick and the technology team for their hard work.

Jeff Groshek, High School Principal, announced that two members of the bowling team advanced to playoffs, the girls’ swim team were undefeated and PHAC Champs; three wrestlers advanced to individual playoffs; and the girls’ and boys’ basketball teams advanced to playoffs.

Tom Sharron, Elementary School Principal, reported the PTO raised \$13,000 during their Jog with the Jays fundraiser.

Tracy Krum, Curriculum Coordinator, noted we are entering PSSA season and administration of these tests has been extended one week to accommodate for snow days.

Annette Lovery, Business Administrator, reminded the Board to hand in their Statement of Financials.

Harry Mathias, Jr., Superintendent, noted the iPad roll out has started and he has only heard excitement from staff and students. Mr. Mathias then asked if the Board was interested in combining the Academic Awards Banquet and the Senior Awards Ceremony this year due to the high school renovation. Mr. Mathias noted that if it works well the district could consider combining the two events for future years.

Mr. Mathias then reviewed the enrollment/staffing report with the Board. He stated this was a data presentation. There are currently no recommendations and he will make them at a later meeting.

Public Comments: None.

Future Meetings:

- Board Meeting at 6:00 p.m., on Monday, March 3, 2014, in the district office board room.
- Board Meeting at 6:00 p.m., on Monday, March 17, 2014, in the district office board room.

Adjournment: Having no further business, President Coates adjourned the meeting at 7:50 p.m.

Respectfully Submitted,
Rosemary J. Nagle, Recording Secretary